



EMBASSY OF THE
UNITED STATES OF AMERICA
P.O. BOX 606 - 00621, VILLAGE MARKET
NAIROBI, KENYA

July 15, 2019

Dear Prospective Offeror,

SUBJECT: RFQ.NO. PR8381427 – SUPPLY OF ASSORTED IAU IT EQUIPMENT.

The Embassy of the United States of America, Nairobi, invites you to submit a quotation for Supply of Assorted IT equipment based on the provided Scope of work/ Technical specifications.

The U.S. Government intends to award a Purchase Order to a responsible vendor submitting a technically acceptable quotation at a reasonable price. This RFQ does not commit the Embassy to make any award. The Embassy may cancel the RFQ entirely or in part without any obligation its part.

Your proposal **MUST** be submitted in two forms as follows;

1. **RFQ No. PR8381427 FINANCIAL PROPOSAL:** This entails the **price quotation** indicating unit price for each line item and total prices *(Must have the Company Letter Head or Company Stamp/ Seal including your quotation Reference Number)*.
2. **RFQ No. PR8381427 TECHNICAL PROPOSAL:** This entails **technical specification of proposed items, in view of our RFQ document provided.** *(Must not have your Letter Head or Company Stamp/Seal i.e. it should be on plain paper). Your quotation reference number is required on this which matches the price proposal number).*

Bidding Start Date: July 15th, 2019.

Bid Closing Date: July 30th, 2019 2.00PM East African time.

The RFQ should be addressed to The Contracting Officer, America Embassy through;
NairobiGSO-bids@state.gov, with a copy to **NandieJJ@state.gov**.

The U.S. Government intends to award a Purchase order to the responsible vendor submitting a technically acceptable quote with the lowest price, based on initial quotation without holding discussions, although we may hold discussions with companies in the competitive range if there is a need to do so. Prior to contract award, the successful offeror(s) will be required to have a DUNS number and be registered in SAM/COR through the following sites: DUNS – www.dnb.com and SAM/CCR www.sam.gov.

Direct any questions regarding this solicitation to the **Contracting Officer, Nairobi** via **NairobiGSO-bids@state.gov** and **NandieJJ@state.gov**, during regular business hours.

Sincerely,


Lance Posey
Contracting Officer

TECHNICAL SPECIFICATION / SOW

CLIN	Product, or Equivalent	Specifications - same or similar	Remarks/ Justification	Qty
1	HP ProBook 650 G4, or Equivalent	processor: Generation 7 or later - 2.6mhz Windows 10 Pro 64-bit 16 GB RAM 512 GB SSD NVMe DVD-Writer 15.6" IPS 1920 x 1080 (Full HD) Bluetooth	"same or similar" needs to be sourced in Kenya, for warranty and OEM maintenance	40
2	Kensington Laptop Lock Keyed, or Equivalent	Keyed security cable lock for laptop, 4 ft		40
3	Case Logic 15.6" Top Loading Laptop Carrying Case, or Equivalent	tailored case compatible with laptop procured in CLIN 1; padded laptop compartment walls provide extra protection; top load access allows user to easily slide laptop in and out; carry comfortably with padded handles and a removable strap with anti-slip shoulder pad		40
4	VicTsing MM057 2.4G Wireless Mouse, or Equivalent	Wireless Optical Mouse with USB Receiver, 5 Adjustable CPI Levels, 6 Buttons for Laptop, Black, Must be compatible with laptop procured in CLIN 1		40
	HP Color Laserjet Pro MFP M477fdn, or Equivalent	Multi-functional color printer with capability to print, copy, scan, fax; wireless; Print speed letter: Up to 27 ppm (black and color); Auto duplex printing; Scan to email/PDF; 100-sheet automatic document feeder	"same or similar" needs to be sourced in Kenya, for warranty and OEM maintenance	4
6	HP Toner cartridges (color and BW)	HP Toner Cartridges MUST BE COMPATIBLE WITH PRINTERS PROCURED IN CLIN 5: <ul style="list-style-type: none"> • HP 410X Black LaserJet Toner Cartridge (6,500 pages) CF410a = \$110 • HP 410X Cyan LaserJet Toner Cartridge (5,000 pages) CF411a = \$113 • HP 410X Yellow LaserJet Toner Cartridge (5,000 pages) CF412a = \$113 • HP 410X Magenta LaserJet Toner Cartridge (5,000 pages) CF413a = \$113 	must be compatible with printers procured in CLIN 5 ; purchase 12 of each toner cartridge	12
7	HP Black and White LaserJet Enterprise Flow MFP M527z, or Equivalent	Multifunctional black and white printer with capability to print, copy, scan, fax; print speed letter: Up to 45 ppm (B&W); auto duplex printing; 2 paper trays (standard)	"same or similar" needs to be sourced in Kenya, for warranty and OEM maintenance	4

8	HP Toner cartridges (BW)	HP Toner Cartridges MUST BE COMPATIBLE WITH PRINTERS PROCURED IN CLIN 7: • HP 87A Black LaserJet Toner Cartridge (9,000 pages) = \$255	must be compatible with printers procured in CLIN 7	12
9	Epson EB-X39 XGA 3LCD Projector, or Equivalent	Native Resolution: 1024 x 768 (XGA) Color Brightness: 3300 lumens White Brightness: 3300 lumens HDMI Connectivity	"same or similar" needs to be sourced in Kenya, for warranty and OEM maintenance	2
10	Epson ES3000 Ultra Portable Projector Screen, or Equivalent	opens to three sizes: standard 4:3, widescreen 16:9 or widescreen 16:10 wheeled case one-piece design, no assembly	"same or similar" needs to be sourced in Kenya, for warranty and OEM maintenance	2
11	Logitech R400 Wireless Presenter, or Equivalent	Slideshow clicker: support hyperlinks, Volume Control Red laser pointer: Wireless presentation pointer supports MS Word, Excel, PowerPoint, ACD See, website, iWork (Keynote & Numbers & Pages) Google Slides	"same or similar" needs to be sourced in Kenya, for warranty and OEM maintenance	4

8	HP Toner cartridges (BW)	HP Toner Cartridges MUST BE COMPATIBLE WITH PRINTERS PROCURED IN CLIN 7: • HP 87A Black LaserJet Toner Cartridge (9,000 pages) = \$255	must be compatible with printers procured in CLIN 7	12
9	Epson EB-X39 XGA 3LCD Projector, or Equivalent	Native Resolution: 1024 x 768 (XGA) Color Brightness: 3300 lumens White Brightness: 3300 lumens HDMI Connectivity	"same or similar" needs to be sourced in Kenya, for warranty and OEM maintenance	2
10	Epson ES3000 Ultra Portable Projector Screen, or Equivalent	opens to three sizes: standard 4:3, widescreen 16:9 or widescreen 16:10 wheeled case one-piece design, no assembly	"same or similar" needs to be sourced in Kenya, for warranty and OEM maintenance	2
11	Logitech R400 Wireless Presenter, or Equivalent	Slideshow clicker: support hyperlinks, Volume Control Red laser pointer: Wireless presentation pointer supports MS Word, Excel, PowerPoint, ACD See, website, iWork (Keynote & Numbers & Pages) Google Slides	"same or similar" needs to be sourced in Kenya, for warranty and OEM maintenance	4



Requisition Number: PR8381427

Requisition Title: INL - NPS IAU IT Equipment - 1

Purchase Request: PR8381427
Request Type: Purchase Order
Requesting Office: AMERICAN EMBASSY NAIROBI
Issued on Tue, 18 Jun, 2019
Created on Tue, 18 Jun, 2019 by Roselyn Linguli

Vendor:

NOVENDOR
UNITED STATES

Ship To:

Department of State
U.S. EMBASSY NAIROBI
ATTN: INL NAIROBI
NAIROBI
KENYA

Bill To:

Department of State
U.N. AVENUE GIGIRI; PO BOX 606,00621
ATTN: US EMBASSY FMC - 1901.0
NAIROBI
KENYA

Deliver To:

Roselyn Linguli

Funding:

Type	Amount(Local Currency)	Amount(USD)	Details
Commodity Accounting Line	\$0.00 USD	\$0.00 USD	

Generated Order No.: 19KE5019P1589

Item	Description	Part Number	Unit	Qty	Vendor Delivery	Unit Price	Extended Amount
1	HP ProBook 650 G4, or Equivalent Qty: 40 ...		each	40	Thu, 18 Jul, 2019	\$0.00 USD	\$0.00 USD
HP ProBook 650 G4, or Equivalent Qty: 40 Technical specs are listed in the attachment.							

Item	Description	Part Number	Unit	Qty	Vendor Delivery	Unit Price	Extended Amount
2	Kensington Laptop Lock Keyed, or Equivalent ...		each	40	Thu, 18 Jul, 2019	\$0.00 USD	\$0.00 USD
Kensington Laptop Lock Keyed, or Equivalent Qty: 40 Technical Specs are listed in attachment							

Item	Description	Part Number	Unit	Qty	Vendor Delivery	Unit Price	Extended Amount
3	HP H2W17AA Essential Top Load Case, or ...		each	40	Thu, 18 Jul, 2019	\$0.00 USD	\$0.00 USD
HP H2W17AA Essential Top Load Case, or Equivalent Qty: 40 Technical Specs are listed in attachment.							

Item Description	Part Number	Unit	Qty	Vendor Delivery	Unit Price	Extended Amount
4 Vcom DM504 6D Wireless Optical Mouse, or ...		each	40	Thu, 18 Jul, 2019	\$0.00 USD	\$0.00 USD
Vcom DM504 6D Wireless Optical Mouse, or Equivalent Qty: 40 Technical Specs are listed in attachment.						

Item Description	Part Number	Unit	Qty	Vendor Delivery	Unit Price	Extended Amount
5 HP Color Laserjet Pro MFP M477fdn, or ...		each	4	Thu, 18 Jul, 2019	\$0.00 USD	\$0.00 USD
HP Color Laserjet Pro MFP M477fdn, or Equivalent Qty: 4 Technical Specs are listed in attachment.						

Item Description	Part Number	Unit	Qty	Vendor Delivery	Unit Price	Extended Amount
6 HP Toner cartridges (color and BW) Qty: 12 of...		each	12	Thu, 18 Jul, 2019	\$0.00 USD	\$0.00 USD
HP Toner cartridges (color and BW) Qty: 12 of each toner Technical Specs are listed in attachment.						

Item Description	Part Number	Unit	Qty	Vendor Delivery	Unit Price	Extended Amount
7 HP Black and White LaserJet Enterprise Flow ...		each	4	Thu, 18 Jul, 2019	\$0.00 USD	\$0.00 USD
HP Black and White LaserJet Enterprise Flow MFP M527z, or Equivalent Qty: 4 Technical Specs are listed in attachment						

Item Description	Part Number	Unit	Qty	Vendor Delivery	Unit Price	Extended Amount
8 HP Toner cartridges (BW) Qty: 12 Technical ...		each	12	Thu, 18 Jul, 2019	\$0.00 USD	\$0.00 USD
HP Toner cartridges (BW) Qty: 12 Technical Specs are included in Attachment.						

Item Description	Part Number	Unit	Qty	Vendor Delivery	Unit Price	Extended Amount
9 Epson EB-X39 XGA 3LCD Projector, or ...		each	2	Thu, 18 Jul, 2019	\$0.00 USD	\$0.00 USD
Epson EB-X39 XGA 3LCD Projector, or Equivalent Qty: 2 Technical Specs are listed in Attachment.						

Item Description	Part Number	Unit	Qty	Vendor Delivery	Unit Price	Extended Amount
10 Epson ES3000 Ultra Portable Projector Screen,...		each	2	Thu, 18 Jul, 2019	\$0.00 USD	\$0.00 USD
Epson ES3000 Ultra Portable Projector Screen, or Equivalent Qty: 2 Technical Specs are included in Attachment.						

Item Description	Part Number	Unit	Qty	Vendor Delivery	Unit Price	Extended Amount
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11 **Logitech R400 Wireless Presenter, or ...** each 4 Thu, 18 Jul, 2019 \$0.00 USD \$0.00 USD

Logitech R400 Wireless Presenter, or Equivalent Qty: 4 Technical Specs are listed in Attachment.

Total \$0.00 USD

Status: Submitted

Approvals

Required	Status	Reason	Approver	Approved By	Date
Required	Approved	Approver 1: Organizational Approver 1	Nairobi INL/AME Approvers		
Required	Ready	Approver 3: Procurement Team	Nairobi Procurement Team		
Required	Pending	Approver 4: B&F	Nairobi Accounting		
Required	Pending	Approver 5: FMO	Nairobi FMO Group		
Required	Pending	Approver 7: Final Approver	Nairobi Contracting Officers		

Requisition Attachments

- ATTACHMENT by **Roselyn Linguli** on Tuesday, June 18, 2019 at 10:52 AM
NPS IAU ICT Cluster 1 Tech.xlsx (10854 bytes)