



**EMBASSY OF THE  
UNITED STATES OF AMERICA  
P.O. BOX 606 - 00621, VILLAGE MARKET  
NAIROBI, KENYA**

October 9, 2019

Dear Prospective Offeror,

**SUBJECT: RFQ.NO. PR8730371 – SUPPLY OF IT EQUIPMENT.**

The Embassy of the United States of America, Nairobi, invites you to submit a quotation for Supply of Assorted IT equipment based on the provided Scope of work/ Technical specifications.

The U.S. Government intends to award a Purchase Order to a responsible vendor submitting a technically acceptable quotation at a reasonable price. This RFQ does not commit the Embassy to make any award. The Embassy may cancel the RFQ entirely or in part without any obligation its part.

Your proposal **MUST** be submitted in two forms as follows;

1. **RFQ No. PR8730371 FINANCIAL PROPOSAL:** This entails the **price quotation** indicating unit price for each line item and total prices (*Must have the Company Letter Head or Company Stamp/ Seal including your quotation Reference Number i.e. PR8730371 – SUPPLY OF IT EQUIPMENT.*)
2. **RFQ No. PR8730371 TECHNICAL PROPOSAL:** This entails **technical specification of proposed items, in view of our RFQ document provided.** (*Must not have your Letter Head or Company Stamp/Seal i.e. it should be on plain paper). Your quotation reference number i.e. PR8730371 – SUPPLY OF IT EQUIPMENT is required on this which matches the price proposal number.*)

**Bidding Start Date: October 9<sup>th</sup>, 2019.**

**Bid Closing Date: October 24<sup>th</sup>, 2019 2.00PM East African Time.**

The RFQ should be addressed to The Contracting Officer, American Embassy and e-mailed through; **NairobiGSO-bids@state.gov**, with a copy to **NandieJJ@state.gov**.

The U.S. Government intends to award a Purchase order to the responsible vendor submitting a technically acceptable quote with the lowest price, based on initial quotation without holding discussions, although we may hold discussions with companies in the competitive range, should there be the need to do so. Prior to contract award, the successful offeror(s) will be required to have a DUNS number and be registered in SAM/COR through the following sites: DUNS – [www.dnb.com](http://www.dnb.com) and SAM/CCR [www.sam.gov](http://www.sam.gov).

Direct any questions regarding this solicitation to the **Contracting Officer, Nairobi** via NairobiGSO-bids@state.gov and NandieJJ@state.gov, during regular business hours.

Sincerely,

  
**Lance Posey**  
**Contracting Officer**

**RFQ.NO. PR8730371 – SUPPLY OF IT EQUIPMENT.**

**TECHNICAL SPECIFICATIONS / STATEMENT OF WORK (SOW)**

CLIN	Product, or Equivalent, and Mfg Number	Specifications - same or similar
1	HP ELITEONE 800 G4 23.8 INCH FHD TOUCH A, or Equivalent, 3CJ74AV	V4 GSS DESKTOP ALL IN ONE; CPU HP EliteOne 800 G4 23.8 inch FHD Touch All-In-One PC Intel Core i5-8500 3.0G 9M 2666 6C 65w; O/S Windows 10 Pro 64 ; RAM 8GB (1x8GB) DDR4-2666 SODIMM; Hard Drive SSD 256GB M.2 PCIe NVMe; Display/Graphics 23.8" diagonal FHD IPS widescreen WLED-backlit glass covered; Sound Conexant CX5001 codec; Speakers 1 headphone; 1 headset connector; Mouse HP Optical USB Mouse; Keyboard HP Business Slim SmartCard CCID Wired Keyboard; NetworkInterface Integrated Intel I219LM GbE LOM; Ports: Rear: 1 audio-out; 1 DisplayPort 1.2; 1 HDMI; 1 power connector; 1 RJ-45; 1 USB 3.1 Type-C ; 2 USB 3.1 Gen 1; 4 USB 3.1 Gen 2; Expansion Slots: 1 M.2 2230; 2 M.2; Platform Integrity: TPM 2.0; EPEAT Gold; Energy Star Compliant; TAA Compliant; Section 508 Compliant; Warranty must be valid in Kenya
2	HP ENVY All-in-One - 27-B210, 27IN, INTEL, or Equivalent, 3LA03AA#ABA-C	HP ENVY ALL-IN-ONE 27-B210, 27IN, INTEL CORE I7-8700T, 16GB(DDR4,2 DIMM), 256GB 3LA03AA#ABA-C .HP ENVY All-in-One, 27', Intel Core i7-8700T, 16GB(DDR4,2 DIMM), 256GB SSD 1TB 7200 RPM HDD, Windows 10 (Advanced), 802.11AC 2x2 Wi-Fi BT, HP Premium Wireless Keyboard and Mouse Kit (Blue Cantal), 3-in-1, BO ENVY, NVidia GTX1050 with 4096MB of ded; must be 100% AUTHENTIC, GENUINE, VERIFIABLE, AND COME WITH FULL MANUFACTURERS WARRANTY must be valid in Kenya
3	PRINTER,HP CLJ M477FDW, or Equivalent, CF379A	LaserJet Pro Printer, 22PPM, 256MB NAND Flash Memory, White Color LaserJet Pro printer with 4.3" touch-screen display offers advanced print, scan, copy and fax performance with robust, comprehensive security for how you work. Two-sided printing at fast speed to save time and paper. Advanced design is compatible with high-yield, color toner cartridges with JetIntelligence (sold separately) to get the most out of your prints. High-quality color printing creates brilliant color documents for impactful results. Simple mobile printing options allow you to effortlessly print from a variety of smartphones and devices in just a few steps. Multifunction printer also features a 1200 MHz processor speed, 256MB NAND flash memory, 22 pages per minute, 50-sheet multipurpose tray, 250-sheet input tray, 50-sheet automatic document feeder, 150-sheet output bin and more; includes power cord USB cable; Warranty must be valid in Kenya
4	EPSON VS250 SVGA 3LCD PROJECTOR, 800X600, or Equivalent, V11H838220	VS250 portable projector; 3,200 lumens of color/white brightness for vivid presentations, even in well-lit rooms; SVGA resolution (800 x 600); lightweight design and fast, easy setup tools; remarkable color accuracy, with up to 3x Higher Color Brightness and up to 3x Wider Color Gamut over competitive DLP projectors; supports HDMI (included) for compatibility with the latest laptops and media players. Warranty must be valid in Kenya
5	Canon CanoScan LiDE220 Color Image Scanner, or Equivalent, 9623B002AA	scanner offers advanced features, easy operation and "Send to Cloud" functionality; upload images to the Cloud with ease; maximum optical resolution of 4800 x 4800 dpi2 with vivid 48-bit color depth capable of producing over 281 trillion possible colors; Auto Document Fix feature automatically produces beautiful scans with advanced image analysis and area-by-area data correction, while Auto Scan Mode3 automatically evaluates the item being scanned and saves it with the appropriate settings; five EZ Buttons that enable user to easily scan, copy, Send to Cloud1, or create a single or multipage PDF; creates a letter-sized color scan in approximately 10 seconds; comes with a stand to enable vertical scanning, accommodating workspaces of just about any size; Advanced Z-Lid™ Expansion Top extends up approximately one inch and over the plate to let you scan large items, such as textbooks or other thick documents; uses one USB cable (included) for both data and power for easy plugging in; includes software package that makes organizing photos easy. Warranty must be valid in Kenya.
6	HP ELITEBOOK 1050 G1 15.6" LCD NOTEBOOK, or Equivalent, 4NL54UT#ABA-C	HP EliteBook 1050 G1 15.6" LCD Notebook; Intel Core i7 (8th Gen) i7-8850H Hexa-core (6 Core) 2.60 GHz; 16 GB DDR4 SDRAM; 512 GB SSD; Windows 10 Pro 64-bit (English); 1920 x 1080; In-plane Switching (IPS) Technology, Sure View; Pike Silver; NVIDIAIreg; GeForcereg; GTX 1050 graphics; 100% AUTHENTIC, GENUINE, VERIFIABLE, AND COME WITH FULL MANUFACTURERS WARRANTY which must be valid in Kenya
7	Microsoft Professional Office 2019	Volume Licenses for the 68 Desktops and 8 Laptops; 2019 versions of Word, Excel, PowerPoint, and Outlook, plus Publisher and Access; Microsoft support included for 60 days at no extra cost; Licensed for home and commercial use; All languages included; Compatible with Windows 10
8	Cisco SG 200-50 50-PORT GIGABIT SMART SWITCH, or Equivalent, SCSCS-SLM2048TNA	Data Networking; Small Business Switches; 50-Port Gigabit Smart Switch
9	APC BACK-UPS ES 600VA, 120V, 1 USB CHARGING, or Equivalent, BE600M1	Output power capacity 330Watts / 600VA; Max Configurable Power (Watts) 330Watts / 600VA; Nominal Output Voltage 120V; Output Frequency (sync to mains) 50/60Hz +/- 3 Hz; Topology Standby; Waveform type Stepped approximation to a sine wave; Output Connections (5) NEMA 5-15R (Battery Backup) and (2) NEMA 5-15R (selector surgetitle); Transfer Time 6ms typical : 10ms maximum; Nominal Input Voltage 120V; Input frequency 50/60 Hz +/- 3 Hz (auto sensing); Input Connections NEMA 5-15P; Cord Length 5ft (1.52meters); Input voltage range for main operations 92 - 139V; Battery type Maintenance-free sealed Lead-Acid battery with suspended electrolyte : leakproof; Typical recharge time 10hours; Expected Battery Life (years) 3 - 5  Battery Backup & Surge Protector for Electronics and Computers; Provides the ability to adapt the UPS for optimal performance in specific power environments or generator applications; Audible alarms; Provides notification of changing utility power and UPS power conditions; Automatic self-test; Periodic battery self-test ensures early detection of a battery that needs to be replaced; Battery failure notification provides early-warning fault analysis on batteries enabling timely preventive maintenance; Building Wiring Fault LED Indicator informs users of potentially dangerous wiring problems in the wall circuit; Cold-start capable; Provides temporary battery power when the utility power is out; Disconnected battery notification warns when a battery is not available to provide backup power; Hot-swappable batteries ensures clean, uninterrupted power to protected equipment while batteries are being replaced; Simple battery replacement increases UPS availability by allowing quick,easy battery replacement; Transformer Block Spacing Connect bulky transformer block plugs without covering up other outlets. Warranty must be valid in Kenya.

**SOLICITATION/CONTRACT/ORDER FOR COMMERCIAL ITEMS**

OFFEROR TO COMPLETE BLOCKS 12, 17, 23, 24, &amp; 30

1. REQUISITION NUMBER

PAGE 1 OF 33

2. CONTRACT NO.

3. AWARD/EFFECTIVE DATE

4. ORDER NUMBER

5. SOLICITATION NUMBER  
PR87303716. SOLICITATION ISSUE DATE  
OCTOBER 9<sup>TH</sup>, 20197. FOR SOLICITATION INFORMATION CALL: a. NAME  
LANCE L POSEYb. TELEPHONE NUMBER(No collect calls)  
254-363-60758. OFFER DUE DATE/ LOCAL TIME  
OCTOBER 24<sup>TH</sup>, 2019 /2PM

9. ISSUED BY

CODE KE500

AMERICAN EMBASSY NAIROBI  
U.N AVENUE GIGIRI  
P.O BOX 606,00621  
ATT: GSO PROCUREMENT  
NAIROBI KENYA

10. THIS ACQUISITION IS

 SMALL BUSINESS HUBZONE SMALL BUSINESS SERVICE-DISABLED VETERAN-OWNED SMALL BUSINESS UNRESTRICTED WOMEN-OWNED SMALL BUSINESS (WOSB) ELLIGIBLE UNDER THE WOMEN-OWNED SMALL BUSINESS PROGRAM NAICS: EDWOSB 8 (A) SET ASIDE: \_\_\_ % FOR:

SIZE STANDARD:

11. DELIVERY FOR FOB DESTINATION UNLESS BLOCK IS MARKED

 SEE SCHEDULE

12. DISCOUNT TERMS

 13a. THIS CONTRACT IS A RATED ORDER UNDER DPAS (15 CFR 700)

13b. RATING

14. METHOD OF SOLICITATION

 RFQ IFB RFP

15. DELIVER TO

CODE

AMERICAN EMBASSY NAIROBI  
U.N AVENUE GIGIRI GSO  
NAIROBI KENYA

16. ADMINISTERED BY

CODE

AMERICAN EMBASSY NAIROBI  
U.N AVENUE GIGIRI, P.O BOX 606,00621  
ATT:GSO PROCUREMENT NAIROBI, KENYA

17a. CONTRACTOR/OFFERER

CODE

FACILITY CODE

TELEPHONE NO.

18a. PAYMENT WILL BE MADE BY

CODE

AMERICAN EMBASSY NAIROBI  
U.N AVENUE GIGIRI, P.O BOX 606,00621,  
NAIROBI, KENYA  
ATT: FINANCIAL MANAGEMENT OFFICE 17b. CHECK IF REMITTANCE IS DIFFERENT AND PUT SUCH ADDRESS IN OFFER18b. SUBMIT INVOICES TO ADDRESS SHOWN IN BLOCK 18a UNLESS BLOCK BELOW IS CHECKED  SEE ADDENDUM

19. ITEM NO.

20. SCHEDULE OF SUPPLIES/SERVICES

21. QUANTITY

22. UNIT

23. UNIT PRICE

24. AMOUNT

**REQUEST FOR QUOTATION FOR IT  
EQUIPMENT (RFQ. NO. PR8730371)****BASED ON THE PROVIDED SCOPE OF WORK.**

See attached scope

*(Use Reverse and/or Attach Additional Sheets as Necessary)*

25. ACCOUNTING AND APPROPRIATION DATA

26. TOTAL AWARD AMOUNT *(For Govt. Use Only)* 27a. SOLICITATION INCORPORATES BY REFERENCE FAR 52.212-1, 52.212-4, FAR 52.212-3 AND 52.212-5 ARE ATTACHED. ADDENDA ARE  ARE NOT ATTACHED 27b. CONTRACT/PURCHASE ORDER INCORPORATES BY REFERENCE FAR 52.212-4. FAR 52.212-5 IS ATTACHED. ADDENDA ARE  ARE NOT ATTACHED 28. CONTRACTOR IS REQUIRED TO SIGN THIS DOCUMENT AND RETURN 2 COPIES TO ISSUING OFFICE. CONTRACTOR AGREES TO FURNISH AND DELIVER ALL ITEMS SET FORTH OR OTHERWISE IDENTIFIED ABOVE AND ON ANY ADDITIONAL SHEETS SUBJECT TO THE TERMS AND CONDITIONS SPECIFIED HEREIN. 29. AWARD OF CONTRACT: REF. \_\_\_\_\_ OFFER DATED \_\_\_\_\_ YOUR OFFER ON SOLICITATION (BLOCK 5), INCLUDING ANY ADDITIONS OR CHANGES WHICH ARE SET FORTH HEREIN, IS ACCEPTED AS TO ITEMS:

30a. SIGNATURE OF OFFEROR/CONTRACTOR

31a. UNITED STATES OF AMERICA *(SIGNATURE OF CONTRACTING OFFICER)*30b. NAME AND TITLE OF SIGNER *(Type or print)*

30c. DATE SIGNED

31b. NAME OF CONTRACTING OFFICER *(Type or print)*

31c. DATE SIGNED

LANCE L POSEY

AUTHORIZED FOR LOCAL REPRODUCTION  
PREVIOUS EDITION IS NOT USABLE

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**STANDARD FORM 1449** (REV. 02/2012)  
Prescribed by GSA - FAR (48 CFR) 53.212

SENSITIVE BUT UNCLASSIFIED



# Requisition Number: PR8730371

Requisition Title: INL PR8730371 - IT Equipment - HQ

Purchase Request: PR8730371

Request Type: Purchase Order

Requesting Office: AMERICAN EMBASSY NAIROBI

Issued on Tue, 08 Oct, 2019

Created on Tue, 08 Oct, 2019 by Roselyn Linguli

## Vendor:

NOVENDOR

UNITED STATES

Contact: 0

## Ship To:

Department of State  
U.N. AVENUE GIGIRI; PO BOX 606,00621  
ATTN: GSO-WAREHOUSE - 1901.0  
NAIROBI  
KENYA

## Deliver To:

Roselyn Linguli

## Funding:

## Bill To:

Department of State  
U.N. AVENUE GIGIRI; PO BOX 606,00621  
ATTN: US EMBASSY FMC - 1901.0  
NAIROBI  
KENYA

Type	Amount(Local Currency)	Amount(USD)	Details
Commodity Accounting Line	\$0.00 USD	\$0.00 USD	

Item	Description	Part Number	Unit	Qty	Vendor Delivery	Unit Price	Extended Amount
1	HP ELITEONE 800 G4 23.8 INCH FHD TOUCH A, or ...		each	60	Tue, 31 Dec, 2019	\$0.00 USD	\$0.00 USD

HP ELITEONE 800 G4 23.8 INCH FHD TOUCH A, or Equivalent. Please see attached Technical Specs spreadsheet for complete specs.

Item	Description	Part Number	Unit	Qty	Vendor Delivery	Unit Price	Extended Amount
2	HP ENVY All-in-One - 27-B210, 27IN, INTEL, or...		each	8	Tue, 31 Dec, 2019	\$0.00 USD	\$0.00 USD

HP ENVY All-in-One - 27-B210, 27IN, INTEL, or Equivalent Please see attached Technical Specifications spreadsheet for complete list of specifications

Item	Description	Part Number	Unit	Qty	Vendor Delivery	Unit Price	Extended Amount
3	PRINTER,HP CLJ M477FDW, or Equivalent Please...		each	15	Tue, 31 Dec, 2019	\$0.00 USD	\$0.00 USD

PRINTER,HP CLJ M477FDW, or Equivalent Please see attached Technical Specifications spreadsheet for complete list of specs.

Item Description	Part Number	Unit	Qty	Vendor Delivery	Unit Price	Extended Amount
4 EPSON VS250 SVGA 3LCD PROJECTOR, 800X600, or ...		each	10	Tue, 31 Dec, 2019	\$0.00 USD	\$0.00 USD
EPSON VS250 SVGA 3LCD PROJECTOR, 800X600, or Equivalent. Please see attached Technical Specifications spreadsheet for complete list of specs.						

Item Description	Part Number	Unit	Qty	Vendor Delivery	Unit Price	Extended Amount
5 Canon CanoScan LiDE220 Color Image Scanner, ...		each	10	Tue, 31 Dec, 2019	\$0.00 USD	\$0.00 USD
Canon CanoScan LiDE220 Color Image Scanner, or Equivalent. Please see attached Technical Specifications spreadsheet for complete list of specs						

Item Description	Part Number	Unit	Qty	Vendor Delivery	Unit Price	Extended Amount
6 HP ELITEBOOK 1050 G1 15.6" LCD NOTEBOOK, or ...		each	8	Tue, 31 Dec, 2019	\$0.00 USD	\$0.00 USD
HP ELITEBOOK 1050 G1 15.6" LCD NOTEBOOK, or Equivalent . Please see attached Technical Specifications spreadsheet for complete list of specs.						

Item Description	Part Number	Unit	Qty	Vendor Delivery	Unit Price	Extended Amount
7 Microsoft Professional Office 2019 . Please ...		each	76	Tue, 31 Dec, 2019	\$0.00 USD	\$0.00 USD
Microsoft Professional Office 2019 . Please see attached Technical Specifications spreadsheet for complete list of specifications.						

Item Description	Part Number	Unit	Qty	Vendor Delivery	Unit Price	Extended Amount
8 Cisco SG 200-50 50-PORT GIGABIT SMART SWITCH,...		each	2	Tue, 31 Dec, 2019	\$0.00 USD	\$0.00 USD
Cisco SG 200-50 50-PORT GIGABIT SMART SWITCH, or Equivalent . Please see attached Technical Specifications for full list of specs						

Item Description	Part Number	Unit	Qty	Vendor Delivery	Unit Price	Extended Amount
9 APC BACK-UPS ES 600VA, 120V, 1 USB CHARGER, ...		each	103	Tue, 31 Dec, 2019	\$0.00 USD	\$0.00 USD
APC BACK-UPS ES 600VA, 120V, 1 USB CHARGER, or Equivalent. Please see attached Technical Specifications for full list of specs						

<b>Total</b>	\$0.00 USD
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Status: Submitted

Approvals