EMBASSY OF THE
UNITED STATES OF AMERICA
P.O. BOX 606 - 00621, VILLAGE MARKET
NAIROBI, KENYA

October 16, 2019

Dear Prospective Offeror,

SUBJECT: RFQ.NO. PR8730424 – NPS IAU IT EQUIPMENT.

The Embassy of the United States of America, Nairobi, invites you to submit a quotation for Supply of IT Equipment based on the provided Scope of work/ Technical specifications.

The U.S. Government intends to award a Purchase Order to a responsible vendor submitting a technically acceptable quotation at a reasonable price. This RFQ does not commit the Embassy to make any award. The Embassy may cancel the RFQ entirely or in part without any obligation its part.

Your proposal **MUST** be submitted in two forms as follows;

1. **RFQ No. PR8730424 FINANCIAL PROPOSAL:** This entails the **price quotation** indicating unit price for each line item and total prices *(Must have the Company Letter Head or Company Stamp/ Seal including your quotation Reference Number).*

2. **RFQ No. PR8730424 TECHNICAL PROPOSAL:** This entails **technical specification of proposed items, in view of our RFQ document provided.** *(Must not have your Letter Head or Company Stamp/Seal i.e. it should be on plain paper). Your quotation reference number is required on this which matches the price proposal number).*

Bidding Start Date: October 16th, 2019.
Bid Closing Date: October 30th, 2019 2.00PM East African time.

The RFQ should be addressed to The Contracting Officer, America Embassy through; **NairobiGSO-bids@state.gov**, with a copy to **NandieJJ@state.gov**.

The U.S. Government intends to award a Purchase order to the responsible vendor submitting a technically acceptable quote with the lowest price, based on initial quotation without holding discussions, although we may hold discussions with companies in the competitive range if there is a need to do so. Prior to contract award, the successful offeror(s) will be required to have a DUNS number and be registered in SAM/COR through the following sites: DUNS – www.dnb.com and SAM/CCR www.sam.gov.

Direct any questions regarding this solicitation to the **Contracting Officer, Nairobi** via NairobiGSO-bids@state.gov and NandieJJ@state.gov, during regular business hours.

Sincerely,

Lance Posey
Contracting Officer

CLIN	Product, or Equivalent	Specifications - same or similar	Qty
1	Samsung - 82" Class - LED - NU8000 Series - 2160p - Smart - 4K UHD TV with HDR (UN82NU8000FXZA)	82" screen 2160p resolution Smart TV with access to streaming services LED Two speakers and subwoofer. 4 HDMI inputs 2 USB inputs	3
2	Mounting Bracket	Must be compatible with televisions purchased	3

Shipping Address

Overseas Vendors:
IKUN, LLC -American Embassy Nairobi
2801 Route 130Unit 1
North Brunswick, New Jersy 08902

Local vendors:
American Embassy Nairobi
Nairobi GSO Warehouse
PO Box 606 00621, Nairobi, Kenya

SOLICITATION/CONTRACT/ORDER FOR COMMERCIAL ITEMS
OFFEROR TO COMPLETE BLOCKS 12, 17, 23, 24, & 30

1. REQUISITION NUMBER

2. CONTRACT NO.	3. AWARD/EFFECTIVE DATE	4. ORDER NUMBER	5. SOLICITATION NUMBER	6. SOLICITATION ISSUE DATE
			PR8730424	OCTOBER 15TH, 2019

7. FOR SOLICITATION INFORMATION CALL:	a. NAME	b. TELEPHONE NUMBER(No collect calls)	8. OFFER DUE DATE/ LOCAL TIME
	LANCE L POSEY	254-363-6075	OCTOBER 30TH, 2019 /2PM

9. ISSUED BY CODE KE500

AMERICAN EMBASSY NAIROBI
U.N AVENUE GIGIRI
P.O BOX 606,00621
ATT: GSO PROCUREMENT
NAIROBI KENYA

10. THIS ACQUISITION IS
- ☒ UNRESTRICTED
- ☐ SET ASIDE:____ % FOR:
- ☐ SMALL BUSINESS
- ☐ WOMEN-OWNED SMALL BUSINESS
- ☐ HUBZONE SMALL BUSINESS
- ☐ (WOSB) ELLIGIBLE UNDER THE WOMEN-OWNED SMALL BUSINESS PROGRAM NAICS:
- ☐ SERVICE-DISABLED VETERAN-OWNED SMALL BUSINESS
- ☐ EDWOSB
- ☐ 8 (A) SIZE STANDARD:

11. DELIVERY FOR FOB DESTINATION UNLESS BLOCK IS MARKED
☐ SEE SCHEDULE

12. DISCOUNT TERMS

☐ 13a. THIS CONTRACT IS A RATED ORDER UNDER DPAS (15 CFR 700)

13b. RATING

14. METHOD OF SOLICITATION
☒ RFQ ☐ IFB ☐ RFP

15. DELIVER TO CODE

AMERICAN EMBASSY NAIROBI
U.N AVENUE GIGIRI GSO
NAIROBI KENYA

16. ADMINISTERED BY CODE

AMERICAN EMBASSY NAIROBI
U.N AVENUE GIGIRI, P.O BOX 606,00621
ATT:GSO PROCUREMENT NAIROBI, KENYA

17a. CONTRACTOR/ OFFERER CODE FACILITY CODE

TELEPHONE NO.

18a. PAYMENT WILL BE MADE BY CODE

AMERICAN EMBASSY NAIROBI
U.N AVENUE GIGIRI, P.O BOX 606,00621,
NAIROBI, KENYA
ATT: FINANCIAL MANAGEMENT OFFICE

☐ 17b. CHECK IF REMITTANCE IS DIFFERENT AND PUT SUCH ADDRESS IN OFFER

18b. SUBMIT INVOICES TO ADDRESS SHOWN IN BLOCK 18a UNLESS BLOCK BELOW IS CHECKED ☐ SEE ADDENDUM

19. ITEM NO.	20. SCHEDULE OF SUPPLIES/SERVICES	21. QUANTITY	22. UNIT	23. UNIT PRICE	24. AMOUNT
	REQUEST FOR QUOTATION FOR IT EQUIPMENT (RFQ. NO. PR8730424) **BASED ON THE PROVIDED SCOPE OF WORK.** *(Use Reverse and/or Attach Additional Sheets as Necessary)*	See attached scope			

25. ACCOUNTING AND APPROPRIATION DATA

26. TOTAL AWARD AMOUNT *(For Govt. Use Only)*

☐ 27a.SOLICITATION INCORPORATES BY REFERENCE FAR 52.212-1, 52.212-4. FAR 52.212-3 AND 52.212-5 ARE ATTACHED. ADDENDA ☐ ARE ☐ ARE NOT ATTACHED

☒ 27b.CONTRACT/PURCHASE ORDER INCORPORATES BY REFERENCE FAR 52.212-4. FAR 52.212-5 IS ATTACHED. ADDENDA ☒ ARE ☐ ARE NOT ATTACHED

☒ 28. CONTRACTOR IS REQUIRED TO SIGN THIS DOCUMENT AND RETURN _2___ COPIES TO ISSUING OFFICE. CONTRACTOR AGREES TO FURNISH AND DELIVER ALL ITEMS SET FORTH OR OTHERWISE IDENTIFIED ABOVE AND ON ANY ADDITIONAL SHEETS SUBJECT TO THE TERMS AND CONDITIONS SPECIFIED HEREIN.

☐ 29. AWARD OF CONTRACT: REF. _____ OFFER DATED _____. YOUR OFFER ON SOLICITATION (BLOCK 5), INCLUDING ANY ADDITIONS OR CHANGES WHICH ARE SET FORTH HEREIN, IS ACCEPTED AS TO ITEMS:

30a. SIGNATURE OF OFFEROR/CONTRACTOR

31a. UNITED STATES OF AMERICA *(SIGNATURE OF CONTRACTING OFFICER)*

30b. NAME AND TITLE OF SIGNER *(Type or print)*	30c. DATE SIGNED	31b. NAME OF CONTRACTING OFFICER *(Type or print)*	31c. DATE SIGNED
		LANCE L POSEY	