



EMBASSY OF THE
UNITED STATES OF AMERICA
P.O. BOX 606 - 00621, VILLAGE MARKET
NAIROBI, KENYA

September 14, 2020

Dear Prospective Offeror,

SUBJECT: RFQ.NO. PR9426935 – GENERATOR MAINTENANCE PARTS

The Embassy of the United States of America, Nairobi, invites you to submit a quotation for **Generator Maintenance Parts** as per the attached specifications.

The U.S. Government intends to award a Purchase Order to a responsible vendor submitting a technically acceptable quotation at a reasonable price. This RFQ does not commit the Embassy to make any award. The Embassy may cancel the RFQ entirely or in part without any obligation on its part.

Your proposal **MUST** be submitted in two forms as follows;

1. **RFQ No. PR9426935 FINANCIAL PROPOSAL:** This entails the **price quotation** indicating unit price for each line item and total prices (*Must have the Company Letter Head or Company Stamp/ Seal including your quotation Reference Number*).
2. **RFQ No. PR9426935 TECHNICAL PROPOSAL:** This entails **technical specification of proposed items, in view of our RFQ document provided.** (*Must not have your Letter Head or Company Stamp/Seal i.e. it should be on plain paper*). Your quotation reference number is required on this which matches the price proposal number).

Bidding Start Date: September 14, 2020.

Bid Closing Date: September 23, 2020 16:00 pm East African time.

The RFQ should be addressed to The Contracting Officer, America Embassy through; **NairobiGSO-bids@state.gov**, with a copy to **kiroriNM@state.gov**.

The U.S. Government intends to award a Purchase order to the responsible vendor submitting a technically acceptable quote with the lowest price, based on initial quotation without holding discussions, although we may hold discussions with companies in the competitive range if there is a need to do so. Prior to contract award, the successful offeror(s) will be required to have a DUNS number and be registered in SAM/COR through the following sites: DUNS – www.dnb.com and SAM/CCR www.sam.gov.

Direct any questions regarding this solicitation to the **Contracting Officer, Nairobi** via **NairobiGSO-bids@state.gov** and **kiroriNM@state.gov**, during regular business hours.

Sincerely,

Aisha O'Neal
Contracting Officer

SOLICITATION/CONTRACT/ORDER FOR COMMERCIAL ITEMS
OFFEROR TO COMPLETE BLOCKS 12, 17, 23, 24, & 30

1. REQUISITION NUMBER

PAGE 1 OF 33

2. CONTRACT NO.

3. AWARD/EFFECTIVE DATE

4. ORDER NUMBER

5. SOLICITATION NUMBER

PR9426935

6. SOLICITATION ISSUE DATE

September 14, 2020

7. FOR SOLICITATION INFORMATION CALL: 

a. NAME
AISHA O'NEAL

b. TELEPHONE NUMBER(No collect calls)
254-363-6075

8. OFFER DUE DATE/ LOCAL TIME
September 23 2020,4PM

9. ISSUED BY

CODE KE500

AMERICAN EMBASSY NAIROBI
U.N AVENUE GIGIRI
P.O BOX 606,00621
ATT: GSO PROCUREMENT
NAIROBI KENYA

10. THIS ACQUISITION IS

SMALL BUSINESS

HUBZONE SMALL BUSINESS

SERVICE-DISABLED VETERAN-OWNED SMALL BUSINESS

UNRESTRICTED SET ASIDE: ___ % FOR:

WOMEN-OWNED SMALL BUSINESS

(WOSB) ELLIGIBLE UNDER THE WOMEN-OWNED SMALL BUSINESS PROGRAM NAICS:

EDWOSB

8 (A)

SIZE STANDARD:

11. DELIVERY FOR FOB DESTINATION UNLESS BLOCK IS MARKED

SEE SCHEDULE

12. DISCOUNT TERMS

13a. THIS CONTRACT IS A RATED ORDER UNDER DPAS (15 CFR 700)

13b. RATING

14. METHOD OF SOLICITATION

RFQ IFB RFP

15. DELIVER TO

CODE

AMERICAN EMBASSY NAIROBI
U.N AVENUE GIGIRI GSO
NAIROBI KENYA

16. ADMINISTERED BY

CODE

AMERICAN EMBASSY NAIROBI
U.N AVENUE GIGIRI, P.O BOX 606,00621
ATT:GSO PROCUREMENT NAIROBI, KENYA

17a. CONTRACTOR/OFFERER

CODE

FACILITY CODE

18a. PAYMENT WILL BE MADE BY

CODE

AMERICAN EMBASSY NAIROBI
U.N AVENUE GIGIRI, P.O BOX 606,00621,
NAIROBI, KENYA
ATT: FINANCIAL MANAGEMENT OFFICE

TELEPHONE NO.

17b. CHECK IF REMITTANCE IS DIFFERENT AND PUT SUCH ADDRESS IN OFFER

18b. SUBMIT INVOICES TO ADDRESS SHOWN IN BLOCK 18a UNLESS BLOCK BELOW IS CHECKED SEE ADDENDUM

19. ITEM NO.	20. SCHEDULE OF SUPPLIES/SERVICES	21. QUANTITY	22. UNIT	23. UNIT PRICE	24. AMOUNT
	<p>REQUEST FOR QUOTATION FOR (RFQ. NO. PR9426935)</p> <p>BASED ON THE PROVIDED SPECS</p> <p><i>(Use Reverse and/or Attach Additional Sheets as Necessary)</i></p>	See attached specs.			

25. ACCOUNTING AND APPROPRIATION DATA

26. TOTAL AWARD AMOUNT (For Govt. Use Only)

27a. SOLICITATION INCORPORATES BY REFERENCE FAR 52.212-1, 52.212-4. FAR 52.212-3 AND 52.212-5 ARE ATTACHED. ADDENDA

ARE ARE NOT ATTACHED

27b. CONTRACT/PURCHASE ORDER INCORPORATES BY REFERENCE FAR 52.212-4. FAR 52.212-5 IS ATTACHED. ADDENDA

ARE ARE NOT ATTACHED

28. CONTRACTOR IS REQUIRED TO SIGN THIS DOCUMENT AND RETURN 2 COPIES TO ISSUING OFFICE. CONTRACTOR AGREES TO FURNISH AND DELIVER ALL ITEMS SET FORTH OR OTHERWISE IDENTIFIED ABOVE AND ON ANY ADDITIONAL SHEETS SUBJECT TO THE TERMS AND CONDITIONS SPECIFIED HEREIN.

29. AWARD OF CONTRACT: REF. _____ OFFER DATED _____ YOUR OFFER ON SOLICITATION (BLOCK 5), INCLUDING ANY ADDITIONS OR CHANGES WHICH ARE SET FORTH HEREIN, IS ACCEPTED AS TO ITEMS.

30a. SIGNATURE OF OFFEROR/CONTRACTOR

31a. UNITED STATES OF AMERICA (SIGNATURE OF CONTRACTING OFFICER)

30b. NAME AND TITLE OF SIGNER (Type or print)

30c. DATE SIGNED

31b. NAME OF CONTRACTING OFFICER (Type or print)

31c. DATE SIGNED

AISHA O'NEAL



Requisition Number: PR9426935

Requisition Title: Generator MAintencance Parts

Purchase Request: PR9426935

Request Type: Requisition

Requesting Office: AMERICAN EMBASSY NAIROBI

09 SEP 2020

Vendor:

NOVENDOR

UNITED STATES

Ship To:

Department of State
U.N. AVENUE GIGIRI; PO BOX 606.00621
ATTN: FM-RESIDENTIAL - 1901.0
NAIROBI
KENYA

Bill To:

Department of State
U.N. AVENUE GIGIRI; PO BOX 606.00621
ATTN: US EMBASSY FMC - 1901.0
NAIROBI
KENYA

Funding:

Type	Amount(Local Currency)	Amount(USD)	Details
Commodity Accounting Line	\$0.00 USD	\$0.00 USD	

Item	Description	Part Number	Unit	Qty	Vendor Delivery	Unit Price	Extended Amount
1	Permatex 85224 The Right Stuff Gasket Maker, ...		each	20	Thu, 08 Oct, 2020	\$0.00 USD	\$0.00 USD

Permatex 85224 The Right Stuff Gasket Maker, 7.5 oz. PowerBead Can Temperature Range: -75°F to +500°F Int.

Item	Description	Part Number	Unit	Qty	Vendor Delivery	Unit Price	Extended Amount
2	TENNANT 9006776 - DEGREASER, SIZE 2.5 GALLON ...		each	10	Thu, 08 Oct, 2020	\$0.00 USD	\$0.00 USD

TENNANT 9006776 - DEGREASER, SIZE 2.5 GALLON PK 2 Red High Alkaline Degreaser Color: Red
Size: 5 gal
Detergent Type: High Alkaline Degreaser

Item	Description	Part Number	Unit	Qty	Vendor Delivery	Unit Price	Extended Amount
3	#12x2" Reamer Tek Torx/Star Head ...		each	10	Thu, 08 Oct, 2020	\$0.00 USD	\$0.00 USD

#12x2" Reamer Tek Torx/Star Head Self-Drilling Wood to Metal Screws - for Flatbeds - T-30 Torx Screw Head (29 POUNDS 2000 Approx. Screw Count) #12 x 2" Reamer

Item	Description	Part Number	Unit	Qty	Vendor	Unit Price	Extended
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				Delivery	Amount
4	#14 x 2-3/4" - Full Box - Full Box Reamer Tek...	each	5	Thu, 08 Oct, 2020	\$0.00 USD \$0.00 USD

#14 x 2-3/4" - Full Box - Full Box Reamer Tek Torx/Star Head Self-Drilling Wood to Metal Screws - for Flatbeds - T-30 Torx Screw Head (29 POUNDS 2000 Approx. Screw Count) #12 x 2" Reamer

Item Description	Part Number	Unit	Qty	Vendor Delivery	Unit Price	Extended Amount
5	LUBRIPLATE SPO-266 GEAR AND BEARING OIL L0246...	each	10	Thu, 08 Oct, 2020	\$0.00 USD	\$0.00 USD
LUBRIPLATE SPO-266 GEAR AND BEARING OIL L0246-035 vol: 5 Gal. / PAIL						

Item Description	Part Number	Unit	Qty	Vendor Delivery	Unit Price	Extended Amount
6	Black Hi-Tech silicon	each	30	Thu, 08 Oct, 2020	\$0.00 USD	\$0.00 USD
Black Hi-Tech silicon						

Item Description	Part Number	Unit	Qty	Vendor Delivery	Unit Price	Extended Amount
7	Geocel 2315LRF Leak Repair-Fibered Brushable ...	each	10	Thu, 08 Oct, 2020	\$0.00 USD	\$0.00 USD
Geocel 2315LRF Leak Repair-Fibered Brushable Coating						

Item Description	Part Number	Unit	Qty	Vendor Delivery	Unit Price	Extended Amount
8	550pc G INDUSTRIAL TOOL SELF TAPPING WOOD ...	packet	10	Thu, 08 Oct, 2020	\$0.00 USD	\$0.00 USD
550pc G INDUSTRIAL TOOL SELF TAPPING WOOD SCREW ASSORTMENT DRILLING STWS-550						

Item Description	Part Number	Unit	Qty	Vendor Delivery	Unit Price	Extended Amount
9	240pc GOLIATH INDUSTRIAL LARGE PENNY FENDER ...	each	10	Thu, 08 Oct, 2020	\$0.00 USD	\$0.00 USD
240pc GOLIATH INDUSTRIAL LARGE PENNY FENDER WASHER ASSORTMENT LPW240 NUT BOLT Sizes Include: 65pcs #4 x 1/2" 55pcs #4 x 5/8" 60pcs #6 x 3/8" 65pcs #6 x 1/2" 60pcs #6 x 5/8" 45pcs #6 x 3/4" 50pcs #8 x 1/2" 40pcs #8 x 5/8" 30pcs #8 x 1" 20pcs #8 x 1-1/4" 25pcs #10 x 3/4" 20pcs #10 x 1" 15pcs #10 x 1-1/4"						

Item Description	Part Number	Unit	Qty	Vendor Delivery	Unit Price	Extended Amount
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10 100 Pcs Hex Drive Wood Screw Inserts Nuts Kit... packet 5 Thu, 08 \$0.00 USD \$0.00 USD
 Oct, 2020
 100 Pcs Hex Drive Wood Screw Inserts Nuts Kit M4 M5 M6 M8 M10 Assortment Thread

Item	Description	Part Number	Unit	Qty	Vendor Delivery	Unit Price	Extended Amount
11	Radiator coolant TRUEGARD Propylene Glycol ... Radiator coolant TRUEGARD Propylene Glycol Inhibited-Heat Transfer Fluid 100% Concentrate - 55 Gallon Drum		drum	10	Thu, 08 Oct, 2020	\$0.00 USD	\$0.00 USD
Total							\$0.00 USD

Status: Submitted

Approvals					
Required	Status	Reason	Approver	Approved By	Date
Not Required	Ready	Approver 6: Watcher - Optional Approver	Nairobi Watcher Group		
Required	Approved	Approver 2: Organizational Approver 2	Nairobi FM Approvers	F	Thu, 10 Sep, 2020
Required	Ready	Approver 3: Procurement Team	Nairobi Procurement Team		
Required	Pending	Approver 4: B&F	Nairobi Accounting		
Required	Pending	Approver 5: FMO	Nairobi FMO Group		
Required	Pending	Approver 7: Final Approver	Nairobi Contracting Officers		

Requisition Comments

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