



EMBASSY OF THE
UNITED STATES OF AMERICA
P.O. BOX 606 - 00621, VILLAGE MARKET
NAIROBI, KENYA

February 2nd, 2021

To: Prospective Quoters

Subject: Request for Quotations number PR9563721

Enclosed is a Request for Quotations (RFQ) for **rainwater gutter cleaning**. If you would like to submit a quotation, follow the instructions in Section 3 of the solicitation, complete the required portions of the attached document, and submit it to the address shown on the Standard Form 1449 that follows this letter.

The U.S. Government intends to award a contract to the responsible company submitting an acceptable quotation at the lowest price. We intend to award a contract based on initial quotations, without holding discussions, although we may hold discussions with companies in the competitive range if there is a need to do so.

To help you submit a complete and accurate quote, a site visit will be held on February 9, 2021 at 11:00am GMT. Please send names of representatives that would be attending this site visit to NairobiGSO-bids@state.gov no later than (NLT) 12:30 PM on February 5, 2021.

Quotations are due by **February 16, 2021 before 16:00 GMT**.

All contractors must have DUNS number and be registered in the SAM (System for Award Management) Database <https://www.sam.gov> prior to contract award pursuant to FAR provision 52.204-7. Therefore, prospective offerors are encouraged to register prior to the submittal of quotations/proposals.

The guidelines for registering in SAM are also available at:
<https://www.statebuy.state.gov/pd/Pages/AdditionalVendorReg.aspx>

Direct any questions regarding this request for quotations to Contracting Officer: Aisha O'Neal by email to NairobiGSO-bids@state.gov

Sincerely,

Contracting Officer
Aisha O'Neal