



EMBASSY OF THE  
UNITED STATES OF AMERICA  
P.O. BOX 606 - 00621, VILLAGE MARKET  
NAIROBI, KENYA

April 20, 2020

Dear Prospective Offeror,

**SUBJECT: REQUEST FOR QUOTATION PR9147748:**

The Embassy of the United States of America, Nairobi, invites you to submit a proposal for CCTV Supplies and Installation - 19XX-RA10692

The U.S. Government intends to award a Purchase Order to a responsible company submitting an acceptable quotation at a reasonable price. The RFQ does not commit the American Embassy to make any award. The Embassy may cancel this RFQ or any part of it.

Your proposal must be submitted in two proposals as follows;

1. RFQ No. **PR9147748 FINANCIAL PROPOSAL:** This entails the price quotation indicating unit and total prices before VAT (*Must have the Company Letter Head or Company Stamp/ Seal including your quotation Reference Number*).
2. RFQ No. **PR9147748 TECHNICAL PROPOSAL** (*Must not have your Letter Head or Company Stamp/Seal i.e. it should be on plain paper*). Your quotation reference number is required on this which matches the price proposal number)

Start Date: April 20, 2020

End Date: May 3, 2020

This should be submitted on or before May 3, 2020 10.00am East African time. Addressed to

**The Contracting Officer, America Embassy through [NairobiGSO-bids@state.gov](mailto:NairobiGSO-bids@state.gov)  
With a copy to [KamireGA@state.gov](mailto:KamireGA@state.gov)**

The U.S. Government intends to award a purchase order to the responsible vendor submitting a technically acceptable quote with the lowest price, based on initial quotations without holding discussions, although we may hold discussions with companies in the competitive range if there is a need to do so. Prior to contract award, the successful offeror(s) will be required to have a DUNS number and be registered in SAM/COR through the following sites: DUNS – [www.dnb.com](http://www.dnb.com) and SAM/CCR [www.sam.gov](http://www.sam.gov).

Direct any questions regarding this solicitation to the **Contracting Officer, Nairobi**  
[NairobiGSO-bids@state.gov](mailto:NairobiGSO-bids@state.gov) and [KangiriJW@state.gov](mailto:KangiriJW@state.gov) during regular business hours

Sincerely,



**Lance Posey**  
**Contracting Officer**

<b>SOLICITATION/CONTRACT/ORDER FOR COMMERCIAL ITEMS</b> <i>OFFEROR TO COMPLETE BLOCKS 12, 17, 23, 24, &amp; 30</i>				1. REQUISITION NUMBER <b>PR9147748</b>	PAGE 1 OF 1	
2. CONTRACT NO. <b>TBA</b>	3. AWARD/EFFECTIVE DATE: <b>TBA</b>	4. ORDER NUMBER <b>TBA</b>	5. SOLICITATION NUMBER <b>PR9147748</b>	6. SOLICITATION ISSUE DATE <b>April 23, 2020</b>		
7. FOR SOLICITATION INFORMATION CALL		a. NAME <b>Gaudencia Kamire</b>		b. TELEPHONE NUMBER(No collect calls) <b>0203636000</b>	8. OFFER DUE DATE/ LOCAL TIME <b>May 3, 2020 at 10:00 East African Time</b>	
9. ISSUED BY <b>GSO/Procurement Office U.S Embassy, P.O Box 606-00621, Village Market Nairobi</b>		CODE	10. THIS ACQUISITION IS <input checked="" type="checkbox"/> UNRESTRICTED <input type="checkbox"/> SET ASIDE:      % FOR <input type="checkbox"/> SMALL BUSINESS  <input type="checkbox"/> HUBZONE SMALL BUSINESS <input type="checkbox"/> 8(A)  NAICS: SIZE STD:	11. DELIVERY FOR FOB DESTINATION UNLESS BLOCK IS MARKED <input type="checkbox"/> SEE SCHEDULE  <input type="checkbox"/> 13a. THIS CONTRACT IS A RATED ORDER UNDER DPAS (15 CFR 700)  13b. RATING  14. METHOD OF SOLICITATION <input checked="" type="checkbox"/> RFQ <input type="checkbox"/> IFB <input type="checkbox"/> RFP	12. DISCOUNT TERMS	
15. DELIVER TO <b>U.S. Embassy GSO Procurement – Nairobi, Kenya</b>		CODE	16. ADMINISTERED BY <b>U.S. Embassy Nairobi, Kenya</b>		CODE	
17a. CONTRACTOR/OFFEROR	CODE	FACILITY CODE	18a. PAYMENT WILL BE MADE BY <b>U.S. Embassy Financial Management Center Nairobi, Kenya</b>		CODE	
TELEPHONE NO. <input type="checkbox"/> 17b. CHECK IF REMITTANCE IS DIFFERENT AND PUT SUCH ADDRESS IN OFFER			18b. SUBMIT INVOICES TO ADDRESS SHOWN IN BLOCK 18a UNLESS BLOCK BELOW IS CHECKED <input type="checkbox"/> SEE ADDENDUM			
19. ITEM NO.	20. SCHEDULE OF SUPPLIES/SERVICES		21. QUANTITY	22. UNIT	23. UNIT PRICE	24. AMOUNT
1	Supply and install 42" monitor displaying content from the two 32 channel NVR at (4) stations on site Install (2) 2TB hard disc for the control rooms to help in configuration and Setting up.		2			
2	Supply and install (10) fixed Dome cameras in various locations on site		10			
3	Supply and Install Twenty (20) Bullet cameras at various locations on site		20			
25. ACCOUNTING AND APPROPRIATION DATA					26. TOTAL AWARD AMOUNT (For Govt. Use Only)	
<input type="checkbox"/> 27a. SOLICITATION INCORPORATES BY REFERENCE FAR 52.212-1, 52.212-3. FAR 52.212-4 AND 52.212-5 ARE ATTACHED. ADDENDA <input checked="" type="checkbox"/> ARE <input type="checkbox"/> ARE NOT ATTACHED. <input type="checkbox"/> 27b. CONTRACT/PURCHASE ORDER INCORPORATES BY REFERENCE FAR 52.212-4. FAR 52.212-5 IS ATTACHED. ADDENDA <input type="checkbox"/> ARE <input type="checkbox"/> ARE NOT ATTACHED.						
<input type="checkbox"/> 28. CONTRACTOR IS REQUIRED TO SIGN THIS DOCUMENT AND RETURN _____ COPIES TO ISSUING OFFICE. CONTRACTOR AGREES TO FURNISH AND DELIVER ALL ITEMS SET FORTH OR OTHERWISE IDENTIFIED ABOVE AND ON ANY ADDITIONAL SHEETS SUBJECT TO THE TERMS AND CONDITIONS SPECIFIED HEREIN.			<input type="checkbox"/> 29. AWARD OF CONTRACT: YOUR OFFER ON SOLICITATION (BLOCK 5), INCLUDING ANY ADDITIONS OR CHANGES WHICH ARE SET FORTH HEREIN, IS ACCEPTED AS TO ITEMS:			
30a. SIGNATURE OF OFFEROR/CONTRACTOR			31a. UNITED STATES OF AMERICA (SIGNATURE OF CONTRACTING OFFICER)			
30b. NAME AND TITLE OF SIGNER (TYPE OR PRINT)		30c. DATE SIGNED	31b. NAME OF CONTRACTING OFFICER (Type or Print)		31c. DATE SIGNED	
			<b>Lance Posey</b>			