



EMBASSY OF THE  
UNITED STATES OF AMERICA  
P.O. BOX 606 - 00621, VILLAGE MARKET  
NAIROBI, KENYA

Nov 12<sup>th</sup>, 2019

Dear Prospective Vendor,

**SUBJECT: PR8801590 - GSO-WAREHOUSE-TONER CART FOR LEXMARK PRINTER**

The Embassy of the United States of America, Nairobi, invites you to submit a request for proposal for:

**Requisition Title: PR8801590 - GSO-WAREHOUSE-TONER CART FOR LEXMARK PRINTER**

1. Toner cartridges color black, part#74C! SKO, standard yield, for Lexmark CS725de Printer
2. Toner cartridges color cyan, part#74CISCO, standard yield, for Lexmark CS725de Printer
3. Toner cartridges color magenta, part#74CISMO, standard yield, for Lexmark CS725de Printer
4. Toner cartridges color yellow, part#74CISYO, standard yield, for Lexmark CS725de Printer
5. Toner cartridges color black, part#80C1HKO, high yield, for Lexmark CX510de Printer
6. Toner cartridges color cyan, part#80C1XCO, high yield, for Lexmark CX510de Printer
7. Toner cartridges color magenta, part#80C1XMO, high yield, for Lexmark CX510de Printer
8. Toner cartridges color yellow, part#80C1XYO, high yield, for Lexmark CX510de Printer

The U.S. Government intends to award a purchase order to a responsible vendor submitting a technically acceptable quote with the lowest price, based on initial quotations without holding discussions, although we may hold discussions with companies in the competitive range if there is a need to do so, **the successful offeror(s) will be required to have a DUNS number and be registered in SAM/COR through the following sites: DUNS – [www.dnb.com](http://www.dnb.com) and SAM/CCR [www.sam.gov](http://www.sam.gov).**

Your proposal must be submitted on email in two separate attachments addressed to: To the Contracting Officer, American Embassy, through

[KamireGA@STATE.GOV](mailto:KamireGA@STATE.GOV); on or before November 21<sup>st</sup>, 2019 at 10:00A.M

The subject heading should be as follows:

- 1. RFQ NO. PR8801590, PRICE PROPOSAL*
- 2. RFQ NO PR8801590, TECHNICAL PROPOSAL*

Direct any questions regarding this solicitation to the **Contracting Officer, Nairobi** [KamireGA@STATE.GOV](mailto:KamireGA@STATE.GOV) during regular business hours

Sincerely,

**Lance Posey**  
**Contracting Officer**