



EMBASSY OF THE  
UNITED STATES OF AMERICA  
P.O. BOX 606 - 00621, VILLAGE MARKET  
NAIROBI, KENYA

Dear Prospective Offeror,

**SUBJECT: REQUEST FOR QUOTATION NUMBER 8431284**

The Embassy of the United States of America, Nairobi, invites you to submit a Quotation for **Air Filters for Air Handling Units as per the details on the attached request.**

The U.S. Government intends to award a Purchase Order to a responsible company submitting an acceptable quotation at a reasonable price. The RFQ does not commit the American Embassy to make any award. The Embassy may cancel this RFQ or any part of it.

Your proposal must be submitted in two separate sealed envelopes as follows:

1. **RFQ No. 8431284, *FINANCIAL PROPOSAL: (Must have the Company Letter Head or Company Stamp/Seal including your quotation Reference Number).***
2. **RFQ No. 8431284, *TECHNICAL PROPOSAL (Must not have your Letter Head or Company Stamp/Seal i.e. should be on plain paper). Your quotation Reference Number is required on this which matches the price proposal number.***

**Opening date: July 08 2019**

**Closing date: July 22 2019**

This should be submitted on or before **June 27 2019 at 04:00pm**. Addressed to **The Contracting Officer, America Embassy through [NairobiGSO-bids@state.gov](mailto:NairobiGSO-bids@state.gov)**  
With a copy to **[Kirorinm@state.gov](mailto:Kirorinm@state.gov)**

The U.S. Government intends to award a purchase order to the responsible vendor submitting a technically acceptable quote with the lowest price, based on initial quotations without holding discussions, although we may hold discussions with companies in the competitive range if there is a need to do so. Prior to contract award, the successful offeror(s) will be required to have a DUNS number and be registered in SAM/COR through the following sites: DUNS – [www.dnb.com](http://www.dnb.com) and SAM/CCR [www.sam.gov](http://www.sam.gov).

Direct any questions regarding this solicitation to the **Contracting Officer, Nairobi GSO-[contracts@state.gov](mailto:contracts@state.gov)** during regular business hours

Sincerely,

  
**Lance Posey**  
**Contracting Officer**



# Requisition Number: PR8431284

Requisition Title: AIR FILTERS FOR NEC-AIR HANDLING UNITS – OBO/7901

Purchase Request: PR8431284

Request Type: Requisition

Requesting Office: AMERICAN EMBASSY NAIROBI

Issued on Fri, 05 Jul, 2019

Created on Fri, 05 Jul, 2019

**Vendor:**

NOVENDOR

UNITED STATES

**Ship To:**

Department of State  
U.N. AVENUE GIGIRI; PO BOX 606,00621  
ATTN: GSO-WAREHOUSE - 1901.0  
NAIROBI  
KENYA

**Bill To:**

Department of State  
U.N. AVENUE GIGIRI; PO BOX 606,00621  
ATTN: US EMBASSY FMC - 1901.0  
NAIROBI  
KENYA

**Deliver To:**

Saini Vikas

**Funding:**

Type	Amount(Local Currency)	Amount(USD)	Details
Commodity Accounting Line	\$0.00 USD	\$0.00 USD	

Item	Description	Part Number	Unit	Qty	Vendor Delivery	Unit Price	Extended Amount
1	Camfil Farr high capacity Pleated disposal ...		each	252	Mon, 05 Aug, 2019	\$0.00 USD	\$0.00 USD
	Camfil Farr high capacity Pleated disposal airfilters - 30/30 CL2 20"x20"x2"(MERV 8) (PN 049880002)						

Item	Description	Part Number	Unit	Qty	Vendor Delivery	Unit Price	Extended Amount
2	Camfil Farr high capacity Pleated disposal ...		each	648	Mon, 05 Aug, 2019	\$0.00 USD	\$0.00 USD
	Camfil Farr high capacity Pleated disposal airfilters- 30/30 CL2 24"x20"x2" (MERV 8) (PN 049880012)						

Item	Description	Part Number	Unit	Qty	Vendor Delivery	Unit Price	Extended Amount
3	Camfil Farr high capacity Pleated disposal ...		each	42	Mon, 05 Aug, 2019	\$0.00 USD	\$0.00 USD
	Camfil Farr high capacity Pleated disposal airfilters - 30/30 CL2 24"x24"x4" (MERV 8) (PN 059413001)						

Item	Description	Part Number	Unit	Qty	Vendor Delivery	Unit Price	Extended Amount
4	Camfil Farr high capacity Post Pleated ...		each	6	Mon, 05 Aug, 2019	\$0.00 USD	\$0.00 USD
	Camfil Farr high capacity Post Pleated disposal airfilters- 30/30 CL2 24X24X2 (MERV 8) (P/N 049880005)						

Item	Description	Part Number	Unit	Qty	Vendor Delivery	Unit Price	Extended Amount
5	Camfil Farr high capacity Pre Pleated ...		each	8	Mon, 05 Aug, 2019	\$0.00 USD	\$0.00 USD
	Camfil Farr high capacity Pre Pleated disposal airfilters- 30/30 CL2 12X24X2 (MERV 8) (P/N 049880006)						

Item	Description	Part Number	Unit	Qty	Vendor Delivery	Unit Price	Extended Amount
6	Camfil Farr high capacity Post Pleated ...		each	8	Mon, 05 Aug, 2019	\$0.00 USD	\$0.00 USD
	Camfil Farr high capacity Post Pleated disposal airfilters - 30/30 CL2 12X24X4 MERV 8 (P/N 059413002)						

Item	Description	Part Number	Unit	Qty	Vendor Delivery	Unit Price	Extended Amount
7	Camfil Farr high capacity Post Pleated ...		each	8	Mon, 05 Aug, 2019	\$0.00 USD	\$0.00 USD
	Camfil Farr high capacity Post Pleated disposal airfilters - 30/30 CL2 24"x 20"x 4"(MERV) (P/N 059413008)						

Item	Description	Part Number	Unit	Qty	Vendor Delivery	Unit Price	Extended Amount
8	Carbon filters - CamSorb RS80 Panels:RS8D-CFS...		each	474	Mon, 05 Aug, 2019	\$0.00 USD	\$0.00 USD
	Carbon filters - CamSorb RS80 Panels:RS8D-CFS-201-4-242402 - P/N M29000105						

<b>Total</b>	\$0.00 USD
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<b>SOLICITATION/CONTRACT/ORDER FOR COMMERCIAL ITEMS</b> <i>OFFEROR TO COMPLETE BLOCKS 12, 17, 23, 24, &amp; 30</i>				1. REQUISITION NUMBER		PAGE 1 OF 52					
2. CONTRACT NO.		3. AWARD/EFFECTIVE DATE		4. ORDER NUMBER		5. SOLICITATION NUMBER <b>RFQ</b> <b>NO.PR84312840</b>					
7. FOR SOLICITATION INFORMATION CALL		a. NAME <b>Lance Posey</b>				b. TELEPHONE NUMBER(No collect calls)		8. OFFER DUE DATE/ LOCAL TIME <b>July 22 at 04:00 pm</b>			
9. ISSUED BY GSO/Procurement Office U.S Embassy, P.O Box 606-00621, Village Market Nairobi Nairobi Kenya				10. THIS ACQUISITION IS <input checked="" type="checkbox"/> UNRESTRICTED <input type="checkbox"/> SET ASIDE:   % FOR <input type="checkbox"/> SMALL BUSINESS  <input type="checkbox"/> HUBZONE SMALL BUSINESS <input type="checkbox"/> 8(A)  NAICS: SIZE STD:		11. DELIVERY FOR FOB DESTINATION UNLESS BLOCK IS MARKED <input type="checkbox"/> SEE SCHEDULE		12. DISCOUNT TERMS			
						13a. THIS CONTRACT IS A RATED ORDER UNDER DPAS (15 CFR 700)					
15. DELIVER TO U.S. Embassy GSO Procurement – Nairobi, Kenya				16. ADMINISTERED BY U.S. Embassy ISC Nairobi, Kenya							
17a. CONTRACTOR/ OFFEROR				18a. PAYMENT WILL BE MADE BY U.S. Embassy Financial Management Center Nairobi, Kenya							
TELEPHONE NO. <input type="checkbox"/> 17b. CHECK IF REMITTANCE IS DIFFERENT AND PUT SUCH ADDRESS IN OFFER				18b. SUBMIT INVOICES TO ADDRESS SHOWN IN BLOCK 18a UNLESS BLOCK BELOW IS CHECKED <input type="checkbox"/> SEE ADDENDUM							
19. ITEM NO.		20. SCHEDULE OF SUPPLIES/SERVICES		21. QUANTITY		22. UNIT		23. UNIT PRICE		24. AMOUNT	
1		<b>Air Filters for Air Handling units as per the details on the attached request</b>						See Section 1 The Schedule			
(Use Reverse and/or Attach Additional Sheets as Necessary)											
25. ACCOUNTING AND APPROPRIATION DATA								26. TOTAL AWARD AMOUNT (For Govt. Use Only)			
<input type="checkbox"/> 27a. SOLICITATION INCORPORATES BY REFERENCE FAR 52.212-1, 52.212-3. FAR 52.212-4 AND 52.212-5 ARE ATTACHED. ADDENDA <input checked="" type="checkbox"/> ARE <input type="checkbox"/> ARE NOT ATTACHED. <input type="checkbox"/> 27b. CONTRACT/PURCHASE ORDER INCORPORATES BY REFERENCE FAR 52.212-4. FAR 52.212-5 IS ATTACHED. ADDENDA <input type="checkbox"/> ARE <input type="checkbox"/> ARE NOT ATTACHED.											
<input type="checkbox"/> 28. CONTRACTOR IS REQUIRED TO SIGN THIS DOCUMENT AND RETURN _____ COPIES TO ISSUING OFFICE. CONTRACTOR AGREES TO FURNISH AND DELIVER ALL ITEMS SET FORTH OR OTHERWISE IDENTIFIED ABOVE AND ON ANY ADDITIONAL SHEETS SUBJECT TO THE TERMS AND CONDITIONS SPECIFIED HEREIN.						<input type="checkbox"/> 29. AWARD OF CONTRACT: YOUR OFFER ON SOLICITATION (BLOCK 5), INCLUDING ANY ADDITIONS OR CHANGES WHICH ARE SET FORTH HEREIN, IS ACCEPTED AS TO ITEMS:					
30a. SIGNATURE OF OFFEROR/CONTRACTOR						31a. UNITED STATES OF AMERICA (SIGNATURE OF CONTRACTING OFFICER)					
30b. NAME AND TITLE OF SIGNER (TYPE OR PRINT)				30c. DATE SIGNED		31b. NAME OF CONTRACTING OFFICER (Type or Print)				31c. DATE SIGNED	
						Lance Posey					