



EMBASSY OF THE
UNITED STATES OF AMERICA
P.O. BOX 606 - 00621, VILLAGE MARKET
NAIROBI, KENYA

Dear Prospective Offeror,

SUBJECT: REQUEST FOR QUOTATION NUMBER PR8496556

The Embassy of the United States of America, Nairobi, invites you to submit a Quotation for HVAC systems items and consumables as per the details on the request.

The U.S. Government intends to award a Purchase Order to a responsible company submitting an acceptable quotation at a reasonable price. The RFQ does not commit the American Embassy to make any award. The Embassy may cancel this RFQ or any part of it.

Your proposal must be submitted in two separate sealed envelopes as follows:

1. RFQ No. **8496556** **FINANCIAL PROPOSAL: (Must have the Company Letter Head or Company Stamp/Seal including your quotation Reference Number).**
2. RFQ No. **8496556** , **TECHNICAL PROPOSAL (Must not have your Letter Head or Company Stamp/Seal i.e. should be on plain paper).** Your quotation Reference Number is required on this which matches the price proposal number.

Opening date: September 06 2019

Closing date: September 20 2019

This should be submitted on or before **September 20 2019 at 04:00pm.** Addressed to **The Contracting Officer, America Embassy through NairobiGSO-bids@state.gov**
With a copy to Kirorinm@state.gov

The U.S. Government intends to award a purchase order to the responsible vendor submitting a technically acceptable quote with the lowest price, based on initial quotations without holding discussions, although we may hold discussions with companies in the competitive range if there is a need to do so. Prior to contract award, the successful offeror(s) will be required to have a DUNS number and be registered in SAM/COR through the following sites: DUNS – www.dnb.com and SAM/CCR www.sam.gov.

Direct any questions regarding this solicitation to the **Contracting Officer, Nairobi GSO-contracts@state.gov** during regular business hours

Sincerely,

Lance Posey
Contracting Officer

SOLICITATION/CONTRACT/ORDER FOR COMMERCIAL ITEMS <i>OFFEROR TO COMPLETE BLOCKS 12, 17, 23, 24, & 30</i>				1. REQUISITION NUMBER	PAGE 1 OF 52	
2. CONTRACT NO.	3. AWARD/EFFECTIVE DATE	4. ORDER NUMBER	5. SOLICITATION NUMBER RFQ NO. PR8496556	6. SOLICITATION ISSUE DATE September 6 2019		
7. FOR SOLICITATION INFORMATION CALL		a. NAME Lance Posey		b. TELEPHONE NUMBER (No collect calls)	8. OFFER DUE DATE/ LOCAL TIME September 20 at 04:00 pm	
9. ISSUED BY GSO/Procurement Office U.S Embassy, P.O Box 606-00621, Village Market Nairobi Nairobi Kenya		CODE	10. THIS ACQUISITION IS X UNRESTRICTED <input type="checkbox"/> SET ASIDE: % FOR <input type="checkbox"/> SMALL BUSINESS <input type="checkbox"/> HUBZONE SMALL BUSINESS <input type="checkbox"/> 8(A) NAICS: SIZE STD:	11. DELIVERY FOR FOB DESTINATION UNLESS BLOCK IS MARKED <input type="checkbox"/> SEE SCHEDULE <input type="checkbox"/> 13a. THIS CONTRACT IS A RATED ORDER UNDER DPAS (15 CFR 700) 13b. RATING	12. DISCOUNT TERMS	
15. DELIVER TO U.S. Embassy GSO Procurement – Nairobi, Kenya		CODE	16. ADMINISTERED BY U.S. Embassy ISC Nairobi, Kenya	CODE		
17a. CONTRACTOR/OFFEROR	CODE	FACILITY CODE	18a. PAYMENT WILL BE MADE BY U.S. Embassy Financial Management Center Nairobi, Kenya	CODE		
TELEPHONE NO.			18b. SUBMIT INVOICES TO ADDRESS SHOWN IN BLOCK 18a UNLESS BLOCK BELOW IS CHECKED <input type="checkbox"/> SEE ADDENDUM			
<input type="checkbox"/> 17b. CHECK IF REMITTANCE IS DIFFERENT AND PUT SUCH ADDRESS IN OFFER						
19. ITEM NO.	20. SCHEDULE OF SUPPLIES/SERVICES		21. QUANTITY	22. UNIT	23. UNIT PRICE	24. AMOUNT
1	HVAC systems items and consumables as per the details on the attached request				See Section 1 The Schedule	
(Use Reverse and/or Attach Additional Sheets as Necessary)						
25. ACCOUNTING AND APPROPRIATION DATA				26. TOTAL AWARD AMOUNT (For Govt. Use Only)		
<input type="checkbox"/> 27a. SOLICITATION INCORPORATES BY REFERENCE FAR 52.212-1, 52.212-3. FAR 52.212-4 AND 52.212-5 ARE ATTACHED. ADDENDA <input checked="" type="checkbox"/> ARE <input type="checkbox"/> ARE NOT ATTACHED.						
<input type="checkbox"/> 27b. CONTRACT/PURCHASE ORDER INCORPORATES BY REFERENCE FAR 52.212-4. FAR 52.212-5 IS ATTACHED. ADDENDA <input type="checkbox"/> ARE <input type="checkbox"/> ARE NOT ATTACHED.						
<input type="checkbox"/> 28. CONTRACTOR IS REQUIRED TO SIGN THIS DOCUMENT AND RETURN _____ COPIES TO ISSUING OFFICE. CONTRACTOR AGREES TO FURNISH AND DELIVER ALL ITEMS SET FORTH OR OTHERWISE IDENTIFIED ABOVE AND ON ANY ADDITIONAL SHEETS SUBJECT TO THE TERMS AND CONDITIONS SPECIFIED HEREIN.			<input type="checkbox"/> 29. AWARD OF CONTRACT: YOUR OFFER ON SOLICITATION (BLOCK 5), INCLUDING ANY ADDITIONS OR CHANGES WHICH ARE SET FORTH HEREIN, IS ACCEPTED AS TO ITEMS:			
30a. SIGNATURE OF OFFEROR/CONTRACTOR			31a. UNITED STATES OF AMERICA (SIGNATURE OF CONTRACTING OFFICER)			
30b. NAME AND TITLE OF SIGNER (TYPE OR PRINT)		30c. DATE SIGNED	31b. NAME OF CONTRACTING OFFICER (Type or Print)		31c. DATE SIGNED	
			Lance Posey			



Requisition Number: PR8496556

Requisition Title: NEC HVAC SYSTEMS ITEMS AND CONSUMABLES - 7901

Purchase Request: PR8496556

Request Type: Requisition

Requesting Office: AMERICAN EMBASSY NAIROBI

Vendor:

NOVENDOR

UNITED STATES

Ship To:

Department of State
U.N. AVENUE GIGIRI; PO BOX 606,00621
ATTN: FM-RESIDENTIAL - 1901.0
NAIROBI
KENYA

Deliver To:

FM/NEC

Funding:

Bill To:

Department of State
UNIT 64100
ATTN: US EMBASSY FMC
APO, AE 09831-4100
UNITED STATES

Type	Amount(Local Currency)	Amount(USD)	Details
Commodity Accounting Line	\$0.00 USD	\$0.00 USD	

Item	Description	Part Number	Unit	Qty	Vendor Delivery	Unit Price	Extended Amount
1	Supply Circular Chart Recorder: Temp & ...		each	4	Sun, 25 Aug, 2019	\$0.00 USD	\$0.00 USD
	Supply Circular Chart Recorder: Temp & Humidity, 8 in Chart Paper Dia., 1 day/7 day/31 day Recording Time, Alarm, LCD, CE						

Item	Description	Part Number	Unit	Qty	Vendor Delivery	Unit Price	Extended Amount
2	Supply Circular Chart Paper: 7 day Recording ...		packet	2	Sun, 25 Aug, 2019	\$0.00 USD	\$0.00 USD
	Supply Circular Chart Paper: 7 day Recording Time, Dickson Recorders, Temp, 8 in Chart Paper Dia., 0 to 100°C/0 to 100°F Temp Range, 60 PK						

Item	Description	Part Number	Unit	Qty	Vendor Delivery	Unit Price	Extended Amount
3	Supply Shop-VAC Vacuum Accessory 1-1/4" ...		each	10	Sun, 25 Aug, 2019	\$0.00 USD	\$0.00 USD
	Supply Shop-VAC Vacuum Accessory 1-1/4" Diameter X 1-3/4" Plastic Round Brush						

Item	Description	Part Number	Unit	Qty	Vendor Delivery	Unit Price	Extended Amount
4	Supply High-Pressure Full-Stroke Grease Gun W...		each	4	Sun, 25 Aug, 2019	\$0.00 USD	\$0.00 USD
	Supply High-Pressure Full-Stroke Grease Gun W/18" Flexible Hose Extension, 10-3/4" Barrel						

Item	Description	Part Number	Unit	Qty	Vendor Delivery	Unit Price	Extended Amount
5	Supply Dual-Pressure Grease Gun 21 Ounce ...		each	2	Sun, 25 Aug, 2019	\$0.00 USD	\$0.00 USD
	Supply Dual-Pressure Grease Gun 21 Ounce Capacity, 13-15/32" Barrel. (McMaster-Carr Part No: 1053K44						

Item	Description	Part Number	Unit	Qty	Vendor Delivery	Unit Price	Extended Amount
6	Supply Pocket dial thermometers		each	5	Sun, 25 Aug, 2019	\$0.00 USD	\$0.00 USD
	Supply Pocket dial thermometers						

Item	Description	Part Number	Unit	Qty	Vendor Delivery	Unit Price	Extended Amount
7	100 LB DOT-Approved Refrigerant Recovery ...		each	2	Sun, 25 Aug, 2019	\$0.00 USD	\$0.00 USD
	100 LB DOT-Approved Refrigerant Recovery Cylinder Cap, 400 PSI, Acme y-Valve,						

Item	Description	Part Number	Unit	Qty	Vendor Delivery	Unit Price	Extended Amount
8	HVAC Coil jet portable coil washing system (...)		each	2	Sun, 25 Aug, 2019	\$0.00 USD	\$0.00 USD
	HVAC Coil jet portable coil washing system (Cleaning Fcu's & Split Aircon's fin coils)						

Item	Description	Part Number	Unit	Qty	Vendor Delivery	Unit Price	Extended Amount
9	Supply 5 Tons Hand Chain Hoist (Spark and ...)		each	1	Sun, 25 Aug, 2019	\$0.00 USD	\$0.00 USD
	Supply 5 Tons Hand Chain Hoist (Spark and corrosion resistant)						

Item	Description	Part Number	Unit	Qty	Vendor Delivery	Unit Price	Extended Amount
10	Supply Professional grade two gallon sprayer		each	2	Sun, 25 Aug, 2019	\$0.00 USD	\$0.00 USD
	Supply Professional grade two gallon sprayer						

Item	Description	Part Number	Unit	Qty	Vendor Delivery	Unit Price	Extended Amount
11	Supply 8-Pocket Tool Bag		each	15	Sun, 25 Aug, 2019	\$0.00 USD	\$0.00 USD

Aug, 2019

Supply 8-Pocket Tool Bag

Item	Description	Part Number	Unit	Qty	Vendor Delivery	Unit Price	Extended Amount
12	Supply System Analyzer's (Scaled to read ... Supply System Analyzer's (Scaled to read Freon R22, R134a,R410A,R 404A,407C)		each	4	Sun, 25 Aug, 2019	\$0.00 USD	\$0.00 USD
Total							\$0.00 USD

Status: Submitted

Approvals					
Required	Status	Reason	Approver	Approved By	Date
Required	Approved				
Not Required	Ready	Approver 6: Watcher - Optional Approver	Nairobi Watcher Group		
Required	Approved	Approver 2: Organizational Approver 2	Nairobi FM Approvers		
Required	Ready	Approver 3: Procurement Team	Nairobi Procurement Team		
Required	Pending	Approver 4: B&F	Nairobi Accounting		
Required	Pending	Approver 5: FMO	Nairobi FMO Group		
Required	Pending	Approver 7: Final Approver	Nairobi Contracting Officers		

Requisition Comments

- Peter C. B... 07/16/2019
Reason Added: Selected App...
07/16/2019 06:10:00 EDT 2019
- ... 07/16/2019