EMBASSY OF THE
UNITED STATES OF AMERICA
P.O. BOX 606 - 00621, VILLAGE MARKET
NAIROBI, KENYA

August 23rd 2019

Dear Prospective Offeror,

SUBJECT:REQUEST FOR QUOTATION NUMBER PR8524728 -BIOTEK ELX 808 ABSORBANCE MIRCROPLATE READER

The Embassy of the United States of America, Nairobi, invites you to submit a request for proposal for supply, installation and commissioning of Biotek Elx 808 Absorbance Microplate reader or Equivalent.

The U.S. Government intends to award a Purchase Order to a responsible company submitting an acceptable quotation at a reasonable price. The RFQ does not commit the American Embassy to make any award. The Embassy may cancel this RFQ or any part of it.
Your proposal must be submitted in two separate attachments addressed to: To the Contracting Officer, American Embassy, through NairobiGSO-bids@state.gov With a copy to otienoBP@state.gov; **on or before September 6th 2019 10am.**
The subject heading should be as follows:

1. ***RFQ NO. PR8524728, PRICE PROPOSAL***
2. ***RFQ NO. PR8524728, TECHNICAL PROPOSAL***

The U.S. Government intends to award a purchase order to the responsible vendor submitting a technically acceptable quote with the lowest price, based on initial quotations without holding discussions, although we may hold discussions with companies in the competitive range if there is a need to do so. Prior to contract award, the successful offeror(s) will be required to have a DUNS number and be registered in SAM/COR through the following sites: DUNS – www.dnb.com and SAM/CCR www.sam.gov.

Direct any questions regarding this solicitation to the **Contracting Officer, Nairobi** NairobiGSO-bids@state.gov and otienoBP@state.gov during regular business hours

Sincerely,

Lance Posey,
Contracting Officer

SOLICITATION/CONTRACT/ORDER FOR COMMERCIAL ITEMS
OFFEROR TO COMPLETE BLOCKS 12, 17, 23, 24, & 30

1. REQUISITION NUMBER

PAGE 1 OF 1

2. CONTRACT NO.

3. AWARD/EFFECTIVE DATE

4. ORDER NUMBER

5. SOLICITATION NUMBER
PR8524728

6. SOLICITATION ISSUE DATE
August 23, 2019

7. FOR SOLICITATION INFORMATION CALL ▶
a. NAME
Lance Posey

b. TELEPHONE NUMBER(No collect calls)

8. OFFER DUE DATE/ LOCAL TIME
September 6th 2019
10am

9. ISSUED BY CODE
GSO/Procurement Office
U.S Embassy,
P.O Box 606-00621, Village Market
Nairobi

10. THIS ACQUISITION IS
X UNRESTRICTED
☐ SET ASIDE: % FOR
☐ SMALL BUSINESS
☐ HUBZONE SMALL BUSINESS
☐ 8(A)
NAICS:
SIZE STD:

11. DELIVERY FOR FOB DESTINATION UNLESS BLOCK IS MARKED
☐ SEE SCHEDULE

12. DISCOUNT TERMS

☐ 13a. THIS CONTRACT IS A RATED ORDER UNDER DPAS (15 CFR 700)

13b. RATING

14. METHOD OF SOLICITATION
☒ RFQ ☐ IFB ☐ RFP

15. DELIVER TO CODE
U.S. Embassy
GSO Procurement – Nairobi, Kenya

16. ADMINISTERED BY CODE
U.S. Embassy
IRM
Nairobi, Kenya

17a. CONTRACTOR/ OFFEROR CODE FACILITY CODE

TELEPHONE NO.

☐ 17b. CHECK IF REMITTANCE IS DIFFERENT AND PUT SUCH ADDRESS IN OFFER

18a. PAYMENT WILL BE MADE BY CODE
U.S. Embassy
Financial Management Center
Nairobi, Kenya

18b. SUBMIT INVOICES TO ADDRESS SHOWN IN BLOCK 18a UNLESS BLOCK BELOW IS CHECKED ☐ SEE ADDENDUM

19. ITEM NO.	20. SCHEDULE OF SUPPLIES/SERVICES	21. QUANTITY	22. UNIT	23. UNIT PRICE	24. AMOUNT
1	Supply, Installation and Commissioning of Biotek Elx 808 absorbance microplate reader at CRC LAB Kombewa –Kisumu County CAT#BTLX808IS Model-ELX808IU Manufacturer-Biotek Must come with 1year warranty The vendor must train the users (Use Reverse and/or Attach Additional Sheets as Necessary)	1		See Section 1 The Schedule	

25. ACCOUNTING AND APPROPRIATION DATA

26. TOTAL AWARD AMOUNT (For Govt. Use Only)

☐ 27a. SOLICITATION INCORPORATES BY REFERENCE FAR 52.212-1, 52.212-3. FAR 52.212-4 AND 52.212-5 ARE ATTACHED. ADDENDA ☒ ARE ☐ ARE NOT ATTACHED.

☐ 27b. CONTRACT/PURCHASE ORDER INCORPORATES BY REFERENCE FAR 52.212-4. FAR 52.212-5 IS ATTACHED. ADDENDA ☐ ARE ☐ ARE NOT ATTACHED.

☐ 28. CONTRACTOR IS REQUIRED TO SIGN THIS DOCUMENT AND RETURN ____ COPIES TO ISSUING OFFICE. CONTRACTOR AGREES TO FURNISH AND DELIVER ALL ITEMS SET FORTH OR OTHERWISE IDENTIFIED ABOVE AND ON ANY ADDITIONAL SHEETS SUBJECT TO THE TERMS AND CONDITIONS SPECIFIED HEREIN.

☐ 29.AWARD OF CONTRACT: YOUR OFFER ON SOLICITATION (BLOCK 5), INCLUDING ANY ADDITIONS OR CHANGES WHICH ARE SET FORTH HEREIN, IS ACCEPTED AS TO ITEMS:

30a. SIGNATURE OF OFFEROR/CONTRACTOR

31a. UNITED STATES OF AMERICA *(SIGNATURE OF CONTRACTING OFFICER)*

30b. NAME AND TITLE OF SIGNER *(TYPE OR PRINT)*

30c. DATE SIGNED

31b. NAME OF CONTRACTING OFFICER (Type or Print)
Lance Posey

31c. DATE SIGNED

Requisition Number: PR8524728

Requisition Title: MRU-Biotek Elx 808 absorbance microplate reader

Purchase Request: PR8524728
Request Type: Requisition
Requesting Office: AMERICAN EMBASSY NAIROBI
Issued on Mon, 05 Aug, 2019
Created on Mon, 05 Aug, 2019 by Roselyne A Obinda

Vendor:

NOVENDOR
,
UNITED STATES

Ship To:

Department of State
U.N. AVENUE GIGIRI; PO BOX 606,00621
ATTN: GSO-WAREHOUSE - 1901.0
NAIROBI
KENYA

Deliver To:
MRU

Item	Description	Part Number	Unit	Qty	Vendor Delivery	Unit Price	Extended Amount
1	**Supply, Installation and Commissioning of ...**		each	1	Wed, 04 Sep, 2019	$0.00 USD	$0.00 USD

Supply, Installation and Commissioning of Biotek Elx 808 absorbance microplate reader at CRC LAB Kombewa

CAT#BTLX808IS

Model-ELX808IU

Manufacturer-Biote
k

Must come with 1year warranty

The vendor must train the users

Bill To:

Department of State
UNIT 64100
ATTN: US EMBASSY FMC
APO, AE 09831-4100
UNITED STATES

Funding:

Type	Percentage	Amount(Local Currency)	Amount(USD)	Details
Commodity Accounting Line	100%	$0.00 USD	$0.00 USD	————

Total $0.00 USD