



**EMBASSY OF THE
UNITED STATES OF AMERICA
P.O. BOX 606 - 00621, VILLAGE MARKET
NAIROBI, KENYA**

June 27, 2019

Dear Prospective Offeror,

SUBJECT: RFQ.NO. PR8313175 – SUPPLY OF IT EQUIPMENT.

The Embassy of the United States of America, Nairobi, invites you to submit a quotation for Supply of Assorted IT equipment based on the provided Scope of work/ Technical specifications.

The U.S. Government intends to award a Purchase Order to a responsible vendor submitting a technically acceptable quotation at a reasonable price. This RFQ does not commit the Embassy to make any award. The Embassy may cancel the RFQ entirely or in part without any obligation its part.

Your proposal **MUST** be submitted in two forms as follows;

1. **RFQ No. PR8313175 FINANCIAL PROPOSAL:** This entails the **price quotation** indicating unit price for each line item and total prices *(Must have the Company Letter Head or Company Stamp/ Seal including your quotation Reference Number)*.
2. **RFQ No. PR8313175 TECHNICAL PROPOSAL:** This entails **technical specification of proposed items, in view of our RFQ document provided.** *(Must not have your Letter Head or Company Stamp/Seal i.e. it should be on plain paper). Your quotation reference number is required on this which matches the price proposal number).*

Bidding Start Date: June 27st, 2019.

Bid Closing Date: July 12th, 2019 2.00PM East African time.

The RFQ should be addressed to The Contracting Officer, America Embassy through;
NairobiGSO-bids@state.gov, with a copy to **NandieJJ@state.gov**.

The U.S. Government intends to award a Purchase order to the responsible vendor submitting a technically acceptable quote with the lowest price, based on initial quotation without holding discussions, although we may hold discussions with companies in the competitive range if there is a need to do so. Prior to contract award, the successful offeror(s) will be required to have a DUNS number and be registered in SAM/COR through the following sites: DUNS – www.dnb.com and SAM/CCR www.sam.gov.

Direct any questions regarding this solicitation to the **Contracting Officer, Nairobi** via NairobiGSO-bids@state.gov and NandieJJ@state.gov, during regular business hours.

Sincerely,


Lance Posey

Contracting Officer

RFQ. NO. PR8313175 - HQ IT EQUIPMENT - SCOPE OF WORK/ SPECIFICATION

Product, or Equivalent, and Mfg Number	Specifications - Same or similar
HP ELITEONE 800 G4 23.8 INCH FHD TOUCH A, or Equivalent, 3CJ74AV	V4 GSS DESKTOP ALL IN ONE; CPU HP EliteOne 800 G4 23.8 inch FHD Touch All-In-One PC Intel Core i5-8500 3.0G 9M 2666 6C 65w; O/S Windows 10 Pro 64 ; RAM 8GB (1x8GB) DDR4-2666 SODIMM; Hard Drive SSD 256GB M.2 PCIe NVMe; Display/Graphics 23.8" diagonal FHD IPS widescreen WLED-backlit glass covered; Sound Conexant CX5001 codec; Speakers 1 headphone; 1 headset connector; Mouse HP Optical USB Mouse; Keyboard HP Business Slim SmartCard CCID Wired Keyboard; NetworkInterface Integrated Intel I219LM GbE LOM; Ports: Rear: 1 audio-out; 1 DisplayPort 1.2; 1 HDMI; 1 power connector; 1 RJ-45; 1 USB 3.1 Type-C ; 2 USB 3.1 Gen 1; 4 USB 3.1 Gen 2; Expansion Slots: 1 M.2 2230; 2 M.2; Platform Integrity: TPM 2.0; EPEAT Gold; Energy Star Compliant; TAA Compliant; Section 508 Compliant; Warranty must be valid in Kenya
HP ENVY All-in-One - 27-B210, 27IN, INTEL, or Equivalent, 3LA03AA#ABA-C	HP ENVY ALL-IN-ONE 27-B210, 27IN, INTEL CORE I7-8700T, 16GB(DDR4,2 DIMM), 256GB 3LA03AA#ABA-C .HP ENVY All-in-One, 27", Intel Core i7-8700T, 16GB(DDR4,2 DIMM), 256GB SSD 1TB 7200 RPM HDD, Windows 10 (Advanced), 802.11AC 2x2 Wi-Fi BT, HP Premium Wireless Keyboard and Mouse Kit (Blue Cantal), 3-in-1, BO ENVY, NVidia GTX1050 with 4096MB of ded; must be 100% AUTHENTIC, GENUINE, VERIFIABLE, AND COME WITH FULL MANUFACTURERS WARRANTY must be valid in Kenya
PRINTER_HP CLJ M477FDW, or Equivalent, CF379A	LaserJet Pro Printer, 22PPM, 256MB NAND Flash Memory, White Color LaserJet Pro printer with 4.3" touch-screen display offers advanced print, scan, copy and fax performance with robust, comprehensive security for how you work. Two-sided printing at fast speed to save time and paper. Advanced design is compatible with high-yield, color toner cartridges with JetIntelligence (sold separately) to get the most out of your prints. High-quality color printing creates brilliant color documents for impactful results. Simple mobile printing options allow you to effortlessly print from a variety of smartphones and devices in just a few steps. Multifunction printer also features a 1200 MHz processor speed, 256MB NAND flash memory, 22 pages per minute, 50-sheet multipurpose tray, 250-sheet input tray, 50-sheet automatic document feeder, 150-sheet output bin and more; includespower cord USB cable; Warranty must be valid in Kenya
EPSON VS250 SVGA 3LCD PROJECTOR, 800X600, or Equivalent, V11H838220	VS250 portable projector; 3,200 lumens of color/white brightness for vivid presentations, even in well-lit rooms; SVGA resolution (800 x 600); lightweight design and fast, easy setup tools; remarkable color accuracy, with up to 3x Higher Color Brightness and up to 3x Wider Color Gamut over competitive DLP projectors; supports HDMI (included) for compatibility with the latest laptops and media players. Warranty must be valid in Kenya.
Canon CanoScan LiDE220 Color Image Scanner, or Equivalent, 9623B002AA	scanner offers advanced features, easy operation and "Send to Cloud" functionality; upload images to the Cloud with ease; maximum optical resolution of 4800 x 4800 dpi2 with vivid 48-bit color depth capable of producing over 281 trillion possible colors; Auto Document Fix feature automatically produces beautiful scans with advanced image analysis and area-by-area data correction, while Auto Scan Mode3 automatically evaluates the item being scanned and saves it with the appropriate settings; five EZ Buttons that enable user to easily scan, copy, Send to Cloud1, or create a single or multipage PDF; creates a letter-sized color scan in approximately 10 seconds; comes with a stand to enable vertical scanning, accommodating workspaces of just about any size; Advanced Z-Lid™ Expansion Top extends up approximately one inch and over the plate to let you scan large items, such as textbooks or other thick documents; uses one USB cable (included) for both data and power for easy plugging in; includes software package that makes organizing photos easy. Warranty must be valid in Kenya.
HP ELITEBOOK 1050 G1 15.6" LCD NOTEBOOK, or Equivalent, 4NL54UT#ABA-C	HP EliteBook 1050 G1 15.6" LCD Notebook; Intel Core i7 (8th Gen) i7-8850H Hexa-core (6 Core) 2.60 GHz; 16 GB DDR4 SDRAM; 512 GB SSD; Windows 10 Pro 64-bit (English); 1920 x 1080; In-plane Switching (IPS) Technology, Sure View; Pike Silver; NVidiaAreg; GeForcereg; GTX 1050 graphics; 100% AUTHENTIC, GENUINE, VERIFIABLE, AND COME WITH FULL MANUFACTURERS WARRANTY which must be valid
Microsoft Professional Office 2019	Volume Licenses for the 68 Desktops and 8 Laptops; 2019 versions of Word, Excel, PowerPoint, and Outlook, plus Publisher and Access; Microsoft support included for 60 days at no extra cost; Licensed for home and commercial use; All languages included; Compatible with Windows 10
Cisco SG 200-50 50-PORT GIGABIT SMART SWITCH, or Equivalent, SCSCSC-SLM2048TNA	Data Networking; Small Business Switches; 50-Port Gigabit Smart Switch
APC BACK-UPS ES 600VA, 120V, 1 USB CHARGING, or Equivalent, BE600M1	Output power capacity 330Watts / 600VA; Max Configurable Power (Watts) 330Watts / 600VA; Nominal Output Voltage 120V; Output Frequency (sync to mains) 50/60Hz +/- 3 Hz; Topology Standby; Waveform type Stepped approximation to a sinewave; Output Connections (5) NEMA 5-15R (Battery Backup) and (2) NEMA 5-15R (selector surgetitle); Transfer Time 6ms typical : 10ms maximum; Nominal Input Voltage 120V; Input frequency 50/60 Hz +/- 3 Hz (auto sensing); Input Connections NEMA 5-15P; Cord Length 5ft (1.52meters); Input voltage range for main operations 92 - 139V; Battery type Maintenance-free sealed Lead-Acid battery with suspended electrolyte : leakproof; Typical recharge time 10hours; Expected Battery Life (years) 3 - 5 Battery Backup & Surge Protector for Electronics and Computers; Provides the ability to adapt the UPS for optimal performance in specific power environments or generator applications; Audible alarms; Provides notification of changing utility power and UPS power conditions; Automatic self-test; Periodic battery self-test ensures early detection of a battery that needs to be replaced; Battery failure notification provides early-warning fault analysis on batteries enabling timely preventive maintenance; Building Wiring Fault LED Indicator informs users of potentially dangerous wiring problems in the wall circuit; Cold-start capable; Provides temporary battery power when the utility power is out; Disconnected battery notification warns when a battery is not available to provide backup power; Hot-swappable batteries ensures clean, uninterrupted power to protected equipment while batteries are being replaced; Simple battery replacement Increases UPS availability by allowing quick,easy battery replacement; Transformer Block Spacing Connect bulky transformer block plugs without covering up other outlets. Warranty must be valid in Kenya.



Requisition Number: PR8313175

Requisition Title: INL - IT Equipment for HQ

Purchase Request: PR8313175
Request Type: Purchase Order
Requesting Office: AMERICAN EMBASSY NAIROBI
Issued on Wed, 22 May, 2019
Created on Wed, 22 May, 2019 by Roselyn Linguli

Vendor:
NOVENDOR
UNITED STATES

Ship To:
Department of State
U.S. EMBASSY NAIROBI
ATTN: INL NAIROBI
NAIROBI
KENYA

Bill To:
Department of State
U.N. AVENUE GIGIRI; PO BOX 606,00621
ATTN: US EMBASSY FMC - 1901.0
NAIROBI
KENYA

Deliver To:
Roselyn Linguli

Funding:

Type	Amount(Local Currency)	Amount(USD)	Details
Commodity Accounting Line	\$0.00 USD	\$0.00 USD	

Generated Order No.: 19KE5019P1302

Item Description	Part Number	Unit	Qty	Vendor Delivery	Unit Price	Extended Amount
1 HP ELITEONE 800 G4 23.8 INCH FHD TOUCH A, or ...		each	60	Wed, 18 Sep, 2019	\$0.00 USD	\$0.00 USD
HP ELITEONE 800 G4 23.8 INCH FHD TOUCH A, or Equivalent. Please see attached Technical Specs spreadsheet for complete specs.						

Item Description	Part Number	Unit	Qty	Vendor Delivery	Unit Price	Extended Amount
2 HP ENVY All-in-One - 27-B210, 27IN, INTEL, or...		each	8	Wed, 18 Sep, 2019	\$0.00 USD	\$0.00 USD
HP ENVY All-in-One - 27-B210, 27IN, INTEL, or Equivalent Please see attached Technical Specifications spreadsheet for complete list of specifications						

Item Description	Part Number	Unit	Qty	Vendor Delivery	Unit Price	Extended Amount
3 PRINTER,HP CLJ M477FDW, or Equivalent Please...		each	15	Wed, 18 Sep, 2019	\$0.00 USD	\$0.00 USD
PRINTER,HP CLJ M477FDW, or Equivalent Please see attached Technical Specifications spreadsheet for complete list of specs.						

Item Description	Part Number	Unit	Qty	Vendor Delivery	Unit Price	Extended Amount
4 EPSON VS250 SVGA 3LCD PROJECTOR, 800X600, or ...		each	10	Wed, 18 Sep, 2019	\$0.00 USD	\$0.00 USD
EPSON VS250 SVGA 3LCD PROJECTOR, 800X600, or Equivalent. Please see attached Technical Specifications spreadsheet for complete list of specs.						

Item Description	Part Number	Unit	Qty	Vendor Delivery	Unit Price	Extended Amount
5 Canon CanoScan LiDE220 Color Image Scanner, ...		each	10	Wed, 18 Sep, 2019	\$0.00 USD	\$0.00 USD
Canon CanoScan LiDE220 Color Image Scanner, or Equivalent. Please see attached Technical Specifications spreadsheet for complete list of specs						

Item Description	Part Number	Unit	Qty	Vendor Delivery	Unit Price	Extended Amount
6 HP ELITEBOOK 1050 G1 15.6" LCD NOTEBOOK, or ...		each	8	Wed, 18 Sep, 2019	\$0.00 USD	\$0.00 USD
HP ELITEBOOK 1050 G1 15.6" LCD NOTEBOOK, or Equivalent . Please see attached Technical Specifications spreadsheet for complete list of specs.						

Item Description	Part Number	Unit	Qty	Vendor Delivery	Unit Price	Extended Amount
7 Microsoft Professional Office 2019 . Please ...		each	76	Wed, 18 Sep, 2019	\$0.00 USD	\$0.00 USD
Microsoft Professional Office 2019 . Please see attached Technical Specifications spreadsheet for complete list of specifications.						

Item Description	Part Number	Unit	Qty	Vendor Delivery	Unit Price	Extended Amount
8 Cisco SG 200-50 50-PORT GIGABIT SMART SWITCH,...		each	2	Wed, 18 Sep, 2019	\$0.00 USD	\$0.00 USD
Cisco SG 200-50 50-PORT GIGABIT SMART SWITCH, or Equivalent . Please see attached Technical Specifications for full list of specs						

Item Description	Part Number	Unit	Qty	Vendor Delivery	Unit Price	Extended Amount
9 APC BACK-UPS ES 600VA, 120V, 1 USB CHARGER, ...		each	103	Wed, 18 Sep, 2019	\$0.00 USD	\$0.00 USD
APC BACK-UPS ES 600VA, 120V, 1 USB CHARGER, or Equivalent. Please see attached Technical Specifications for full list of specs						

Total \$0.00 USD

Status: Submitted

SOLICITATION/CONTRACT/ORDER FOR COMMERCIAL ITEMS
OFFEROR TO COMPLETE BLOCKS 12, 17, 23, 24, & 30

1. REQUISITION NUMBER
PAGE 1 OF 33

2. CONTRACT NO.	3. AWARD/EFFECTIVE DATE	4. ORDER NUMBER	5. SOLICITATION NUMBER PR8313175	6. SOLICITATION ISSUE DATE JUNE, 27 /2019
7. FOR SOLICITATION INFORMATION CALL: 		a. NAME LANCE L POSEY	b. TELEPHONE NUMBER(No collect calls) 254-3636084	8. OFFER DUE DATE/ LOCAL TIME JULY 12 TH , 2019 /2PM

9. ISSUED BY AMERICAN EMBASSY NAIROBI U.N AVENUE GIGIRI P.O BOX 606,00621 ATT: GSO PROCUREMENT NAIROBI KENYA	CODE KE500	10. THIS ACQUISITION IS <input type="checkbox"/> SMALL BUSINESS <input type="checkbox"/> HUBZONE SMALL BUSINESS <input type="checkbox"/> SERVICE-DISABLED VETERAN-OWNED SMALL BUSINESS	<input checked="" type="checkbox"/> UNRESTRICTED <input type="checkbox"/> WOMEN-OWNED SMALL BUSINESS <input type="checkbox"/> (WOSB) ELLIGIBLE UNDER THE WOMEN-OWNED SMALL BUSINESS PROGRAM NAICS: <input type="checkbox"/> EDWOSB <input type="checkbox"/> 8 (A) SIZE STANDARD:	<input type="checkbox"/> SET ASIDE: ___ % FOR:
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11. DELIVERY FOR FOB DESTINATION UNLESS BLOCK IS MARKED <input type="checkbox"/> SEE SCHEDULE	12. DISCOUNT TERMS	<input type="checkbox"/> 13a. THIS CONTRACT IS A RATED ORDER UNDER DPAS (15 CFR 700)	13b. RATING
		14. METHOD OF SOLICITATION <input checked="" type="checkbox"/> RFQ <input type="checkbox"/> IFB <input type="checkbox"/> RFP	

15. DELIVER TO AMERICAN EMBASSY NAIROBI U.N AVENUE GIGIRI GSO NAIROBI KENYA	CODE	16. ADMINISTERED BY AMERICAN EMBASSY NAIROBI U.N AVENUE GIGIRI, P.O BOX 606,00621 ATT:GSO PROCUREMENT NAIROBI, KENYA	CODE
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17a. CONTRACTOR/OFFERER TELEPHONE NO.	CODE	FACILITY CODE	18a. PAYMENT WILL BE MADE BY AMERICAN EMBASSY NAIROBI U.N AVENUE GIGIRI, P.O BOX 606,00621, NAIROBI, KENYA ATT: FINANCIAL MANAGEMENT OFFICE	CODE
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<input type="checkbox"/> 17b. CHECK IF REMITTANCE IS DIFFERENT AND PUT SUCH ADDRESS IN OFFER	18b. SUBMIT INVOICES TO ADDRESS SHOWN IN BLOCK 18a UNLESS BLOCK BELOW IS CHECKED <input type="checkbox"/> SEE ADDENDUM
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19. ITEM NO.	20. SCHEDULE OF SUPPLIES/SERVICES	21. QUANTITY	22. UNIT	23. UNIT PRICE	24. AMOUNT
	REQUEST FOR QUOTATION FOR ASSORTED IT SUPPLIES (RFQ. PR8313175) BASED ON THE PROVIDED SCOPE OF WORK. <i>(Use Reverse and/or Attach Additional Sheets as Necessary)</i>	See attached scope			

25. ACCOUNTING AND APPROPRIATION DATA	26. TOTAL AWARD AMOUNT (For Govt. Use Only)
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<input type="checkbox"/> 27a. SOLICITATION INCORPORATES BY REFERENCE FAR 52.212-1, 52.212-4. FAR 52.212-3 AND 52.212-5 ARE ATTACHED. ADDENDA <input type="checkbox"/> ARE <input type="checkbox"/> ARE NOT ATTACHED	<input checked="" type="checkbox"/> 27b. CONTRACT/PURCHASE ORDER INCORPORATES BY REFERENCE FAR 52.212-4. FAR 52.212-5 IS ATTACHED. ADDENDA <input checked="" type="checkbox"/> ARE <input type="checkbox"/> ARE NOT ATTACHED
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<input checked="" type="checkbox"/> 28. CONTRACTOR IS REQUIRED TO SIGN THIS DOCUMENT AND RETURN <u>2</u> COPIES TO ISSUING OFFICE. CONTRACTOR AGREES TO FURNISH AND DELIVER ALL ITEMS SET FORTH OR OTHERWISE IDENTIFIED ABOVE AND ON ANY ADDITIONAL SHEETS SUBJECT TO THE TERMS AND CONDITIONS SPECIFIED HEREIN.	<input type="checkbox"/> 29. AWARD OF CONTRACT: REF. _____ OFFER DATED _____ YOUR OFFER ON SOLICITATION (BLOCK 5), INCLUDING ANY ADDITIONS OR CHANGES WHICH ARE SET FORTH HEREIN, IS ACCEPTED AS TO ITEMS:
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30a. SIGNATURE OF OFFEROR/CONTRACTOR	31a. UNITED STATES OF AMERICA (SIGNATURE OF CONTRACTING OFFICER)
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30b. NAME AND TITLE OF SIGNER (Type or print)	30c. DATE SIGNED	31b. NAME OF CONTRACTING OFFICER (Type or print) LANCE L POSEY	31c. DATE SIGNED
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