



EMBASSY OF THE  
UNITED STATES OF AMERICA  
P.O. BOX 606 - 00621, VILLAGE MARKET  
NAIROBI, KENYA

September 16, 2020

Dear Prospective Offeror,

**SUBJECT: REQUEST FOR QUOTATION PR9448471**

The Embassy of the United States of America, Nairobi, invites you to submit a proposal for **RACKABLE PALLETS MODEL NO. H- 1212**.

The U.S. Government intends to award a Purchase Order to a responsible company submitting an acceptable quotation at a reasonable price. The RFQ does not commit the American Embassy to make any award. The Embassy may cancel this RFQ or any part of it.

Your proposal must be submitted in two proposals as follows;

1. RFQ No. **PR9448471 FINANCIAL PROPOSAL**: This entails the price quotation indicating unit and total prices before VAT (*Must have the Company Letter Head or Company Stamp/ Seal including your quotation Reference Number*).
2. RFQ No. **PR9448471 TECHNICAL PROPOSAL** (*Must not have your Letter Head or Company Stamp/Seal i.e. it should be on plain paper*). Your quotation reference number is required on this which matches the price proposal number)

Start Date: September 16<sup>th</sup> 2020

End Date: September 25<sup>th</sup> 2020

This should be submitted on or before **September 25<sup>th</sup> 2020 10.00 am East African time**. Addressed to

**The Contracting Officer, America Embassy through [NairobiGSO-bids@state.gov](mailto:NairobiGSO-bids@state.gov)  
With a copy to [KangiriJW@state.gov](mailto:KangiriJW@state.gov)**

The U.S. Government intends to award a purchase order to the responsible vendor submitting a technically acceptable quote with the lowest price, based on initial quotations without holding discussions, although we may hold discussions with

companies in the competitive range if there is a need to do so. Prior to contract award, the successful offeror(s) will be required to have a DUNS number and be registered in SAM/COR through the following sites: DUNS – [www.dnb.com](http://www.dnb.com) and SAM/CCR [www.sam.gov](http://www.sam.gov).

Direct any questions regarding this solicitation to the **Contracting Officer, Nairobi** [NairobiGSO-bids@state.gov](mailto:NairobiGSO-bids@state.gov) and [KangiriJW@state.gov](mailto:KangiriJW@state.gov) during regular business hours

Sincerely,



**Aisha O'Neal**  
**Contracting Officer**

<b>SOLICITATION/CONTRACT/ORDER FOR COMMERCIAL ITEMS</b> <i>OFFEROR TO COMPLETE BLOCKS 12, 17, 23, 24, &amp; 30</i>				1. REQUISITION NUMBER <b>PR9448471</b>	PAGE 1 OF 52	
2. CONTRACT NO. <b>TBA</b>	3. AWARD/EFFECTIVE TBD	4. ORDER NUMBER <b>TBA</b>	5. SOLICITATION NUMBER <b>PR9448471</b>	6. SOLICITATION ISSUE DATE <b>September 16<sup>th</sup> 2020</b>		
7. FOR SOLICITATION INFORMATION CALL	a. NAME <b>Julia Kangiri</b>		b. TELEPHONE NUMBER(No collect calls) <b>0203636000</b>	8. OFFER DUE DATE/ LOCAL TIME <b>September 25th 2020at 10.00am East African Time</b>		
9. ISSUED BY GSO/Procurement Office U.S Embassy, P.O Box 606-00621, Village Market Nairobi		CODE	10. THIS ACQUISITION IS <input checked="" type="checkbox"/> UNRESTRICTED <input type="checkbox"/> SET ASIDE: % FOR <input type="checkbox"/> SMALL BUSINESS  <input type="checkbox"/> HUBZONE SMALL BUSINESS <input type="checkbox"/> 8(A)  NAICS: SIZE STD:	11. DELIVERY FOR FOB DESTINATION UNLESS BLOCK IS MARKED <input type="checkbox"/> SEE SCHEDULE  <input type="checkbox"/> 13a. THIS CONTRACT IS A RATED ORDER UNDER DPAS (15 CFR 700) 13b. RATING	12. DISCOUNT TERMS	
15. DELIVER TO U.S. Embassy GSO Procurement – Nairobi, Kenya		CODE	16. ADMINISTERED BY U.S. Embassy Warehouse Nairobi, Kenya		CODE	
17a. CONTRACTOR/OFFEROR	CODE	FACILITY CODE	18a. PAYMENT WILL BE MADE BY U.S. Embassy Financial Management Center Nairobi, Kenya		CODE	
<input type="checkbox"/> 17b. CHECK IF REMITTANCE IS DIFFERENT AND PUT SUCH ADDRESS IN OFFER			18b. SUBMIT INVOICES TO ADDRESS SHOWN IN BLOCK 18a UNLESS BLOCK BELOW IS CHECKED <input type="checkbox"/> SEE ADDENDUM			
19. ITEM NO.	20. SCHEDULE OF SUPPLIES/SERVICES		21. QUANTITY	22. UNIT	23. UNIT PRICE	24. AMOUNT
1	RACKABLE PALLETS MODEL NO. H- 1212 Size: ( L X W) 48 X 40 Color; Blue Floor weight capacity:30,000 lbs Fork weight capacity: 5000 Rack weight capacity: 2000 Part No. Manufacturer: 2810000350 Mfr Part #: H-1212BLU ULINE		200		See attached PR	
25. ACCOUNTING AND APPROPRIATION DATA				26. TOTAL AWARD AMOUNT (For Govt. Use Only)		
<input type="checkbox"/> 27a. SOLICITATION INCORPORATES BY REFERENCE FAR 52.212-1, 52.212-3. FAR 52.212-4 AND 52.212-5 ARE ATTACHED. ADDENDA <input checked="" type="checkbox"/> ARE <input type="checkbox"/> ARE NOT ATTACHED.						
<input type="checkbox"/> 27b. CONTRACT/PURCHASE ORDER INCORPORATES BY REFERENCE FAR 52.212-4. FAR 52.212-5 IS ATTACHED. ADDENDA <input type="checkbox"/> ARE <input type="checkbox"/> ARE NOT ATTACHED.						
<input type="checkbox"/> 28. CONTRACTOR IS REQUIRED TO SIGN THIS DOCUMENT AND RETURN ____ COPIES TO ISSUING OFFICE. CONTRACTOR AGREES TO FURNISH AND DELIVER ALL ITEMS SET FORTH OR OTHERWISE IDENTIFIED ABOVE AND ON ANY ADDITIONAL SHEETS SUBJECT TO THE TERMS AND CONDITIONS SPECIFIED HEREIN.			<input type="checkbox"/> 29. AWARD OF CONTRACT: YOUR OFFER ON SOLICITATION (BLOCK 5), INCLUDING ANY ADDITIONS OR CHANGES WHICH ARE SET FORTH HEREIN, IS ACCEPTED AS TO ITEMS:			
30a. SIGNATURE OF OFFEROR/CONTRACTOR			31a. UNITED STATES OF AMERICA (SIGNATURE OF CONTRACTING OFFICER)			
30b. NAME AND TITLE OF SIGNER (TYPE OR PRINT)		30c. DATE SIGNED	31b. NAME OF CONTRACTING OFFICER (Type or Print)		31c. DATE SIGNED	
			Aisha O'Neal			



**Requisition Number: PR9448471**  
**Requisition Title: NEW ICASS GSO WAREHOUSE: RACKABLE PALLETS**

**Purchase Request:** PR9448471  
**Request Type:** Requisition  
**Requesting Office:** AMERICAN EMBASSY NAIROBI  
 Issued on Tue, 15 Sep, 2020  
 Created on Tue, 15 Sep, 2020 by F

**Vendor:**  
 NOVENDOR  
 UNITED STATES

**Ship To:**  
 Department of State  
 U.N. AVENUE GIGIRI; PO BOX 606,00621  
 ATTN: GSO-WAREHOUSE - 1901.0  
 NAIROBI  
 KENYA

Item	Description	Part Number	Unit	Qty	Vendor Delivery	Unit Price	Extended Amount
1	<b>RACKABLE PALLETS</b> <b>MODEL NO. H- 1212*</b> ... RACKABLE PALLETS MODEL NO. H- 1212* RACKABLE PALLETS MODEL NO. H- 1212* Size: ( L X W) 48 X 40 Color: Blue Floor weight capacity:30,000 lbs Fork weight capacity: 5000 Rack weight capacity: 2000 Part No. Manufacturer: 2810000350 Mfr Part #: H-1212BLU ULINE		each	200	Fri, 16 Oct, 2020	\$0.00 USD	\$0.00 USD

**Bill To:**  
 Department of State  
 U.N. AVENUE GIGIRI; PO BOX 606,00621  
 ATTN: US EMBASSY FMC - 1901.0  
 NAIROBI  
 KENYA

**Funding:**

Type	Percentage	Amount(Local Currency)	Amount(USD)	Details
Commodity Accounting Line	100%	\$0.00 USD	\$0.00 USD	

**Total** \$0.00 USD

**Status: Submitted**

Approvals					
Required	Status	Reason	Approver	Approved By	Date