

1. REQUEST NO. PR8983301	2. DATE ISSUED February 4, 2020	3. REQUISITION/PURCHASE REQUEST NO. PR8983301	4. CERT. FOR NAT. DEF. UNDER BDSA REG. 2 AND/OR DMS REG. 1	RATING1
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5A. ISSUED BY GSO/Procurement Office U.S Embassy, P.O Box 606-00621, Village Market, Nairobi Kenya	6. DELIVER BY <i>(Date)</i> January 4, 2020 – February 19, 2020
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5B. FOR INFORMATION CALL: <i>(Name and telephone no.) (No collect calls)</i>		7. DELIVERY <input checked="" type="checkbox"/> FOB DESTINATION OTHER <i>(See Schedule)</i>
NAME Nathaniel Tishman	TELEPHONE NUMBER	
AREA CODE +254	NUMBER 20-363-6210	

8. TO:	9. DESTINATION
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a. NAME	b. COMPANY	a. NAME OF CONSIGNEE U.S Embassy Mogadishu, Somalia
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c. STREET ADDRESS	b. STREET ADDRESS
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d. CITY	e. STATE	f. ZIP CODE	c. CITY	d. STATE	e. ZIP CODE
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10. PLEASE FURNISH QUOTATIONS TO THE ISSUING OFFICE IN BLOCK 5A ON OR BEFORE CLOSE OF BUSINESS <i>(Date)</i> February 19, 2020 on or before 17 Hours.	IMPORTANT: This is a request for information, and quotations furnished are not offers. If you are unable to quote, please so indicate on this form and return it to the address in Block 5A. This request does not commit the Government to pay any costs incurred in the preparation of the submission of this quotation or to contract for supplies or services. Supplies are of domestic origin unless otherwise indicated by quoter. Any representations and/or certifications attached to this Request for Quotations must be completed by the quoter
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11. SCHEDULE *(Include applicable Federal, State and local taxes)*

ITEM NO. (a)	SUPPLIES/SERVICES (b)	QUANTITY (c)	UNIT (d)	UNIT PRICE (e)	AMOUNT (f)
	See attached SOW				

12 DISCOUNT FOR PROMPT PAYMENT	a. 10 CALENDAR DAYS %	b. 20 CALENDAR DAYS %	c. 30 CALENDAR DAYS %	d. CALENDAR DAYS NUMBER %
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NOTE: Additional provisions and representations are are not attached.

13 NAME AND ADDRESS OF QUOTER			14 SIGNATURE OF PERSON AUTHORIZED TO SIGN QUOTATION	15 DATE OF QUOTATION
a. NAME OF QUOTER			16. SIGNER	
b. STREET ADDRESS				
c. COUNTY			a. NAME (Type or print)	b. TELEPHONE
d. CITY	e. STATE	f. ZIP CODE	c. TITLE (Type or print)	AREA CODE
				NUMBER

RFQ PR8983301

This RFQ includes option(s) as addressed in the schedule and applicable FAR provisions/clauses. Separate pricing is requested for the base period and each option period.

Description/Statement of Work:

PACKAGE CLEARING AGENT FOR ALL MOGADISHU SHIPMENTS

1. SCOPE OF SERVICES

The Contractor shall provide services for U.S. Embassy Mogadishu in accordance with the Description/Specifications/Work Statement. Period of performance is one year with two single-year option years.

1.1.2 AIR FREIGHT IMPORTS

The Contractor's rate shall include the following costs and services:

- (i) Electronically collect Import authority documents from U.S. Embassy.
- (ii) Prepare customs clearance documentation and obtain clearance within 10 business days from all relevant authorities.
- (iii) Collect from Airport and deliver to U.S. Embassy at the International Campus.
- (iv) All labor and handling charges.
- (v) Overnight, weekend or holiday storage (when applicable).
- (vi) Transportation charged on a separate line item

Contractor's rates shall be exclusive of:

- i) The airline handling company's charges
- ii) Break-bulk fee.
- iii) Any other relevant third-party disbursement supported by an official receipt.

Air Freight - Import /Export

NO	SERVICE DESCRIPTION	Rates USD
1	Customs Clearance and Documentation per shipment	
2	Cargo Handling Fee per KG	
3	Airline Service Fee per KG	
4	Customs warehouse handling Fee per KG	
	Import documentations per shipment	
5	Disbursement Charges per shipment	
6	Transportation charges within the Airport per trip (5-ton truck)	
7	Offloading cargo at the client's warehouse	

1.1.3 SEA FREIGHT IMPORTS

The Contractor's rates shall be inclusive of the following costs and services:

- (i) Electronically collect Import authority documents from U.S. Embassy.
- (ii) Prepare customs clearance documentation and obtain clearance within 10 business days from all relevant authorities.
- (iii) Collect from Port and deliver to U.S. Embassy at the International Campus within five business days.
- (iv) All labor and handling charges.
- (v) Provide all equipment necessary to unload shipment (when required).
- (vi) Empty container return to shipping line agent depot (when required).
- (vii) Transportation charged on a separate line item

Contractor's rates shall be exclusive of:

- i) Mogadishu port authority charges
- ii) Ship's agent charges
- iii) Any other relevant third-party disbursement supported by an official receipt.

Sea Freight Import/Export

NO	SERVICE DESCRIPTION	RATE 20' Container USD	RATE 40' Container USD
1	Customs Clearance and Documentation fee per container		
2	Delivery Order Charges (DO) per container		
3	Terminal Handling Charges (THC) per container		
4	Full out container fee per container		
5	Fiscal security stamp per container		
6	Transport charges from Mogadishu Seaport to Airport		
7	De-stuffing container at the client's warehouse		
8	Forklift fee per container (if applicable)		
9	Return Empty container to Mogadishu Seaport		
10	Daily storage fee after 14 day's grace period		
11	Additional charges for the Dangerous Goods (DG) per container		
12	Daily Port Plugin Charges for Reefer containers		

GRAND TOTAL PRICE:

Prices per Option Years

0001 Base Period of Service (March 1, 2020- February 28, 2021)

Price: \$ _____/month x 12 Months = _____/Est. Total base year

0002 Option 1 period of Maintenance (March 1, 2021- February 28, 2022)

Price: \$ _____/month x 12 Months = _____/ Est. Total Option 1

0003 Option 2 period of Maintenance (March 1, 2022 - February, 2023)

Price: \$ _____/month x 12 Months = _____/Est. Total Option 2

Please return SF 18 (2 copies) signed and dated no later than February 19, 2020, 17 hours.

Submit any questions in writing.

RFQ PR898330- CLAUSES

FAR 52.252-2 Clauses Incorporated By Reference (FEB 1998)

This purchase order or BPA incorporates the following clauses by reference, with the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make their full text available. Also, the full text of a clause may be accessed electronically at this address:

FAR 52-217-8 Option to Extend Services (Nov 1999)

The Government may require continued performance of any services within the limits and at the rates specified in the contract. These rates may be adjusted only as a result of revisions to prevailing labor rates provided by the Secretary of Labor. The option provision may be exercised more than once, but the total extension of performance hereunder shall not exceed 6 months. The Contracting Officer may exercise the option by written notice to the Contractor within 10 day.

FAR 52.217-9 Option to Extend the Term of the Contract (Mar 2000)

(a) The Government may extend the term of this contract by written notice to the Contractor within 10 day. provided that the Government gives the Contractor a preliminary written notice of its intent to extend at least 60 days before the contract expires. The preliminary notice does not commit the Government to an extension.

(b) If the Government exercises this option, the extended contract shall be considered to include this option clause.

(c) The total duration of this contract, including the exercise of any options under this clause, shall not exceed Three (3) years.

**CONTINUATION TO SF-18,
RFP NUMBER PR8983301**

Evaluation Criteria

1. List of clients over the past **3** years, demonstrating prior experience with relevant past performance information and references (provide dates of contracts, places of performance, value of contracts, contact names, telephone and fax numbers and email addresses). The performance should include handling **Diplomatic Cargo** that applies to shipments originating from, consigned to, routed through, and/or moved within the geographic area of Mogadishu, Somalia. If the offeror has not performed comparable services in **Somalia** then the offeror shall provide its international experience. Offerors are advised that the past performance information requested above may be discussed with the client's contact person. In addition, the client's contact person may be asked to comment on the offeror's:
 - Quality of services provided under the contract;
 - Compliance with contract terms and conditions;
 - Effectiveness of management;
 - Willingness to cooperate with and assist the customer in routine matters, and when confronted by unexpected difficulties; and
 - Business integrity / business conduct.

The Government will use past performance information primarily to assess an offeror's capability to meet the solicitation performance requirements, including the relevance and successful performance of the offeror's work experience. The Government may also use this data to evaluate the credibility of the offeror's proposal. In addition, the Contracting Officer may use past performance information in making a determination of responsibility.

2. Evidence that the offeror/quoter can provide the necessary personnel, equipment, and financial resources needed to perform the work;
3. The offeror shall address its plan to obtain all licenses and permits required by local law (see DOSAR 652.242-73 in Section 2). If offeror already possesses the locally required licenses and permits, a copy shall be provided. Offeror is also required to have access to Mogadishu International Airport.

4. The offeror's strategic plan for Clearing and Forwarding services to include but not limited to:
 - (a) A work plan taking into account all work elements in Section 1, Performance Work Statement.
 - (b) Identify types and quantities of equipment, supplies and materials required for performance of services under this contract. Identify if the offeror already possesses the listed items and their condition for suitability and if not already possessed or inadequate for use how and when the items will be obtained;
 - (c) Plan of ensuring quality of services including but not limited to contract administration and oversight; and
 - (d) (1) If insurance is required by the solicitation, a copy of the Certificate of Insurance(s), **or** (2) a statement that the contractor will get the required insurance, and the name of the insurance provider to be used.