



EMBASSY OF THE  
UNITED STATES OF AMERICA  
P.O. BOX 606 - 00621, VILLAGE MARKET  
NAIROBI, KENYA

July 2<sup>nd</sup>, 2020

Dear Prospective Offeror,

**PR9235356: MRU-Mobile Device Management**

The Embassy of the United States of America Nairobi, Kenya, invites you to submit a request for quotation for **MRU- Mobile Device Management – 3 each** as per attached specifications.

1. ***PR9235356: FINANCIAL PROPOSAL (Must have the Company Letter Head or Company Stamp/Seal including your quotation Reference Number).***
2. ***PR9235356: TECHNICAL PROPOSAL (Must not have your Letter Head or Company Stamp/Seal i.e. should be on plain paper). Your quotation Reference Number is required on this which matches the price proposal number.***

The U.S. Government intends to award a contract/purchase order to a responsible company submitting an acceptable quotation at the reasonable price. You are encouraged to make your quote competitive and you are also cautioned against any collusion with other potential offerors about price quotations to be submitted. The RFQ does not commit the American Embassy to make any award. The Embassy may cancel this RFQ or any part of it.

Direct any questions regarding this solicitation to the Contracting Officer, [NairobiGSO-bids@state.gov](mailto:NairobiGSO-bids@state.gov) during regular business hours.

Sincerely,

A handwritten signature in black ink, appearing to read 'Lance Posey', written in a cursive style.

Lance Posey  
Contracting Officer