

**QUESTIONS AND ANSWERS FOR THE SWIMMING POOL SERVICES CONTRACT  
PRE-PROPOSAL**

**VIRTUAL CONFERENCE HOSTED BY THE US EMBASSY NAIROBI**

**Solicitation Number 19KE5020Q00021**

**July 28, 2020 AT 11:00 AM**

**Question 1.** Is it necessary to register again for DUNS number and in the SAM/COR if you did it before?

**Answer:**

SAM registrations require to be renewed every year. If you have already ready registered confirm that your registration is still active on the SAMs website. Provide your DUNS number and company details under section 5 of the solicitation document along with your proposal submission.

**Question 2.** Apart from badged pool attendants is there an option(s) for auxiliary personnel (relievers)?

**Answer:**

The vendor ought to factor for the relievers when planning for the required labor force. The individual attendant can interchangeably attend to any pool at any one time.  
*See Section 3 A.2. (7) ii.c. Technical capacity*

**Question 3.** How many of these personnel can Embassy allow?

**Answer:**

It is incumbent of the contractor to determine the appropriate number of personnel required to perform the prescribed work. A justification for the specified number of persons required should accompany the request. Each request will be reviewed based on the offeror's strategic plan as detailed under Section 3 A.2. (6) and (7).

**Question 4.** These auxiliary personnel, if they are to relieve a colleague should they be under the USA escort personnel or be badged?

**Answer:**

The entire team dedicated for any of the 6 pools are to be processed the same way. They will be vetted by the security office and issued with appropriate access pass. Before then, escorts will be provided.

**Question 5**

Where should such badges be kept?

**Answer:**

If badges are to be issued, it is upon the individual to display the same at the entrances. For temporary passes, such are managed at the guard office in the entrance. Further details on this can be addressed upon awarding of the contract.

**Question 6**

Can an accreditation license from NCA be considered for small self- proprietorship contractors?

**Answer:** The offeror must meet the technical criteria as outlined under section 3- Solicitation Provisions and address the Evaluation Factors under section 4 of the solicitation document.

**Question 7**

Can a copy of receipt of the accreditation license be attached following slow process caused by the covid -19 pandemic on government offices of which some are closed?

**Answer:**

See Section 3 A.2. (5) The offeror shall address its plan to obtain all licenses and permits required by local law.

**Question 8**

Can small contractors submit their tender if they can manage the pool's to the standards required by the embassy?

**Answer:**

All contractors must demonstrate their ability to meet the technical evaluation criteria as stated under Section 3 A.2. (7)