

QUOTATION INSTRUCTIONS

Kindly provide us with a quotation via email to GitariRW@state.gov cc to NairobiGSO-bids@state.gov as **PR9250078: MRU-VERONIS LICENCE, INSTALLATION AND SUPPORT**

OPENING DATE – AUGUST 6TH, 2020

CLOSING DATE – AUGUST 21ST, 2020

Delivery Address: -

Local Vendors

AMERICAN EMBASSY NAIROBI
UNITED NATIONS AVENUE, GIGIRI
P.O BOX 606-00621
NAIROBI, KENYA.

Overseas Vendors

NBO# - 9250078
IKUN, LLC - AMERICAN EMBASSY NAIROBI
2801 ROUTE 130 UNIT 1
NORTH BRUNSWICK, NJ 08902

Note:-

- US Embassy payment terms are 30 days after delivery of product or service
- All taxable supplies (goods and services) to the United States Embassy in Kenya are exempt from Value Added Tax. See the VAT Act, 2013, 2nd Schedule, Part B 'Zero Rated Supplies to Public Bodies, Privileged Persons and Institutions', para (3). Vendors are therefore required to present invoices without a tax element, i.e., indicate 0% VAT on all invoices. The Purchase Orders or Contracts issued by the United States Embassy will serve as the basis for the Zero Rating when vendors are accounting for VAT with the Kenya Revenue Authority
- Address all queries and request for clarifications on the same email address.