



EMBASSY OF THE
UNITED STATES OF AMERICA
P.O. BOX 606 - 00621, VILLAGE MARKET
NAIROBI, KENYA

August 6th, 2020

Dear Prospective Offeror,

SUBJECT: REQUEST FOR QUOTATIONS NUMBER- PR9250078

The American Embassy Nairobi, Kenya, has a requirement for a contractor to provide a quotation for purchase of **VERONIS LICENCE, INSTALLATION AND SUPPORT** as per attached detailed specifications.

The U.S. Government intends to award a contract/purchase order to a responsible company submitting an acceptable quotation at the reasonable price. You are encouraged to make your quote competitive and you are also cautioned against any collusion with other potential offerors regarding price quotations to be submitted. The RFQ does not commit the American Embassy to make any award. The Embassy may cancel this RFQ or any part of it.

Your proposal must be submitted **on or before August 21st, 2020 at 11.00AM** in two separate attachments i.e.

1. **RFP No. PR 9250078, FINANCIAL PROPOSAL (Must have the Company Letter Head or Company Stamp/Seal including your quotation Reference Number).**
2. **RFP No. PR 9250078, TECHNICAL PROPOSAL (Must not have your Letter Head or Company Stamp/Seal i.e. should be on plain paper). Your quotation Reference Number is required on this which matches the price proposal number.**

Direct any questions regarding this solicitation to the Contracting Officer, NairobiGSO-bids@state.gov.

Sincerely,

A handwritten signature in black ink, appearing to read 'Aisha O'Neal'.

Aisha O'Neal
Contracting Officer
Enclosure