



EMBASSY OF THE
UNITED STATES OF AMERICA
P.O. BOX 606 - 00621, VILLAGE MARKET
NAIROBI, KENYA

July 29, 2019

Dear Prospective Offeror,

SUBJECT: REQUEST FOR QUOTATION PR8492238

The Embassy of the United States of America, Nairobi, invites you to submit a proposal for Supply Dry shippers.

The U.S. Government intends to award a Purchase Order to a responsible company submitting an acceptable quotation at a reasonable price. The RFQ does not commit the American Embassy to make any award. The Embassy may cancel this RFQ or any part of it.

Your proposal must be submitted in two proposals as follows;

1. RFQ No. **PR8492238 FINANCIAL PROPOSAL**: This entails the price quotation indicating unit and total prices before VAT (*Must have the Company Letter Head or Company Stamp/ Seal including your quotation Reference Number*).
2. RFQ No. **PR8492238 TECHNICAL PROPOSAL** (*Must not have your Letter Head or Company Stamp/Seal i.e. it should be on plain paper*). Your quotation reference number is required on this which matches the price proposal number)

Start Date: July 29th 2019

Closing Date: August 13th 2019 10.00 am East African time.

Addressed to

**The Contracting Officer, America Embassy through NairobiGSO-bids@state.gov
With a copy to KangiriJW@state.gov**

The U.S. Government intends to award a purchase order to the responsible vendor submitting a technically acceptable quote with the lowest price, based on initial quotations without holding discussions, although we may hold discussions with companies in the competitive range if there is a need to do so. Prior to contract award,

the successful offeror(s) will be required to have a DUNS number and be registered in SAM/COR through the following sites: DUNS – www.dnb.com and SAM/CCR www.sam.gov.

Direct any questions regarding this solicitation to the **Contracting Officer, Nairobi** NairobiGSO-bids@state.gov and KangiriJW@state.gov during regular business hours

A handwritten signature in black ink, appearing to be 'Lance Posey', with a long horizontal line extending to the right.

Lance Posey
Contracting Officer

SOLICITATION/CONTRACT/ORDER FOR COMMERCIAL ITEMS
OFFEROR TO COMPLETE BLOCKS 12, 17, 23, 24, & 30

1. REQUISITION NUMBER
PR8492238 PAGE 1 OF 1

2. CONTRACT NO. **TBA** 3. AWARD/EFFECTIVE DATE: **TBA** 4. ORDER NUMBER **TBA** 5. SOLICITATION NUMBER **PR8492238** 6. SOLICITATION ISSUE DATE **July 29th, 2019**

7. FOR SOLICITATION INFORMATION CALL **Julia Kangiri** a. NAME **Julia Kangiri** b. TELEPHONE NUMBER (No collect calls) **0203636000** 8. OFFER DUE DATE/ LOCAL TIME **August 13th, 2019 at 10:00 Kenyan Time**

9. ISSUED BY **GSO/Procurement Office** CODE **U.S Embassy,**
P.O Box 606-00621, Village Market
Nairobi 10. THIS ACQUISITION IS **X UNRESTRICTED**
 SET ASIDE: % FOR
 SMALL BUSINESS
 HUBZONE SMALL BUSINESS
 8(A)
 NAICS:
 SIZE STD: 11. DELIVERY FOR FOB DESTINATION UNLESS BLOCK IS MARKED
 SEE SCHEDULE
 13a. THIS CONTRACT IS A RATED ORDER UNDER DPAS (15 CFR 700)
 13b. RATING
 14. METHOD OF SOLICITATION RFQ IFB RFP 12. DISCOUNT TERMS

15. DELIVER TO **U.S. Embassy** CODE **GSO Procurement – Nairobi, Kenya** 16. ADMINISTERED BY **U.S. Embassy** CODE **Nairobi, Kenya**

17a. CONTRACTOR/OFFEROR CODE FACILITY CODE 18a. PAYMENT WILL BE MADE BY **U.S. Embassy** CODE **Financial Management Center**
Nairobi, Kenya

TELEPHONE NO. 17b. CHECK IF REMITTANCE IS DIFFERENT AND PUT SUCH ADDRESS IN OFFER 18b. SUBMIT INVOICES TO ADDRESS SHOWN IN BLOCK 18a UNLESS BLOCK BELOW IS CHECKED SEE ADDENDUM

19. ITEM NO.	20. SCHEDULE OF SUPPLIES/SERVICES	21. QUANTITY	22. UNIT	23. UNIT PRICE	24. AMOUNT
1	SUPPLY of Dry shippers	10		See attached PR	

25. ACCOUNTING AND APPROPRIATION DATA 26. TOTAL AWARD AMOUNT (For Govt. Use Only)

27a. SOLICITATION INCORPORATES BY REFERENCE FAR 52.212-1, 52.212-3. FAR 52.212-4 AND 52.212-5 ARE ATTACHED. ADDENDA ARE ARE NOT ATTACHED.
 27b. CONTRACT/PURCHASE ORDER INCORPORATES BY REFERENCE FAR 52.212-4. FAR 52.212-5 IS ATTACHED. ADDENDA ARE ARE NOT ATTACHED.

28. CONTRACTOR IS REQUIRED TO SIGN THIS DOCUMENT AND RETURN COPIES TO ISSUING OFFICE. CONTRACTOR AGREES TO FURNISH AND DELIVER ALL ITEMS SET FORTH OR OTHERWISE IDENTIFIED ABOVE AND ON ANY ADDITIONAL SHEETS SUBJECT TO THE TERMS AND CONDITIONS SPECIFIED HEREIN. 29. AWARD OF CONTRACT: YOUR OFFER ON SOLICITATION (BLOCK 5), INCLUDING ANY ADDITIONS OR CHANGES WHICH ARE SET FORTH HEREIN, IS ACCEPTED AS TO ITEMS:

30a. SIGNATURE OF OFFEROR/CONTRACTOR 31a. UNITED STATES OF AMERICA (SIGNATURE OF CONTRACTING OFFICER)

30b. NAME AND TITLE OF SIGNER (TYPE OR PRINT) 30c. DATE SIGNED 31b. NAME OF CONTRACTING OFFICER (Type or Print) 31c. DATE SIGNED
Lance Posey



Requisition Number: PR8492238

Requisition Title: MRU-Dry shippers

Purchase Request: PR8492238

Request Type: Requisition

Requesting Office: AMERICAN EMBASSY NAIROBI

Issued on Thu, 25 Jul, 2019

Created on Thu, 25 Jul, 2019 by

Vendor:

NOVENDOR

UNITED STATES

Ship To:

Department of State
 U.N. AVENUE GIGIRI; PO BOX 606,00621
 ATTN: GSO-WAREHOUSE - 1901.0
 NAIROBI
 KENYA

Deliver To:

MRU

Item	Description	Part Number	Unit	Qty	Vendor Delivery	Unit Price	Extended Amount
1	Dry Shippers CAT#V-106 Vapor Shipper ...		each	10	Wed, 25 Sep, 2019	\$0.00 USD	\$0.00 USD
	Dry Shippers CAT#V-106 Vapor Shipper MANUFACTURER-VWR Catalog Number: 55709-228						

Bill To:

Department of State

Funding:

Type	Percentage	Amount(Local Currency)	Amount(USD)	Details
Commodity Accounting Line	100%	\$0.00 USD	\$0.00 USD	

Total \$0.00 USD

Status: Submitted

Approvals

Required	Status	Reason	Approver	Approved By	Date
Not Required	Ready	Approver 6: Watcher - Optional Approver	Nairobi Watcher Group		
Required	Ready	Approver 3: Procurement Team	Nairobi Procurement Team		
Required	Pending	Approver 4: B&F	Nairobi Accounting		
Required	Pending	Approver 5: FMO	Nairobi FMO Group		

Required	Pending	Approver 7: Final Approver	Nairobi Contracting Officers		
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Requisition Comments

- Roselyne A Obinda, 07/25/2019:
Dry Shippers
CAT# V-106 Vapor Shipper
MANUFACTURER-VWR Catalog Number: 55709-2