



EMBASSY OF THE
UNITED STATES OF AMERICA
P.O. BOX 606 - 00621, VILLAGE MARKET
NAIROBI, KENYA

October 18, 2019

Dear Prospective Offeror,

SUBJECT: RFQ.NO. PR8732391 –CONVECTIONAL OVEN

The Embassy of the United States of America, Nairobi, invites you to submit a quotation for Supply of conventional oven as per the attached specifications.

The U.S. Government intends to award a Purchase Order to a responsible vendor submitting a technically acceptable quotation at a reasonable price. This RFQ does not commit the Embassy to make any award. The Embassy may cancel the RFQ entirely or in part without any obligation on its part.

Your proposal **MUST** be submitted in two forms as follows;

1. **RFQ No. PR8732391 FINANCIAL PROPOSAL:** This entails the **price quotation** indicating unit price for each line item and total prices (*Must have the Company Letter Head or Company Stamp/ Seal including your quotation Reference Number*).
2. **RFQ No. PR8732391 TECHNICAL PROPOSAL:** This entails **technical specification of proposed items, in view of our RFQ document provided.** (*Must not have your Letter Head or Company Stamp/Seal i.e. it should be on plain paper*). Your quotation reference number is required on this which matches the price proposal number).

Bidding Start Date: October 18th, 2019.

Bid Closing Date: October 28th, 2019 4.00PM East African time.

The RFQ should be addressed to The Contracting Officer, America Embassy through;
NairobiGSO-bids@state.gov, with a copy to **kiroriNM@state.gov**.

The U.S. Government intends to award a Purchase order to the responsible vendor submitting a technically acceptable quote with the lowest price, based on initial quotation without holding discussions, although we may hold discussions with companies in the competitive range if there is a need to do so. Prior to contract award, the successful offeror(s) will be required to have a DUNS number and be registered in SAM/COR through the following sites: DUNS – www.dnb.com and SAM/CCR www.sam.gov.

Direct any questions regarding this solicitation to the **Contracting Officer, Nairobi** via **NairobiGSO-bids@state.gov** and **kiroriNM@state.gov**, during regular business hours.

Sincerely,


Lance Posey
Contracting Officer

SOLICITATION/CONTRACT/ORDER FOR COMMERCIAL ITEMS

OFFEROR TO COMPLETE BLOCKS 12, 17, 23, 24, & 30

1. REQUISITION NUMBER

PAGE 1 OF 33

2. CONTRACT NO.

3. AWARD/EFFECTIVE DATE

4. ORDER NUMBER

5. SOLICITATION NUMBER
PR8732391

6. SOLICITATION ISSUE DATE
OCTOBER 18TH, 2019

7. FOR SOLICITATION INFORMATION CALL: 

a. NAME
LANCE L POSEY

b. TELEPHONE NUMBER(No collect calls)
254-363-6075

8. OFFER DUE DATE/ LOCAL TIME
OCTOBER 28TH, 2019 /4PM

9. ISSUED BY

CODE KE500

AMERICAN EMBASSY NAIROBI
U.N AVENUE GIGIRI
P.O BOX 606,00621
ATT: GSO PROCUREMENT
NAIROBI KENYA

10. THIS ACQUISITION IS

SMALL BUSINESS

HUBZONE SMALL BUSINESS

SERVICE-DISABLED VETERAN-OWNED SMALL BUSINESS

UNRESTRICTED SET ASIDE: ___ % FOR:

WOMEN-OWNED SMALL BUSINESS

(WOSB) ELLIGIBLE UNDER THE WOMEN-OWNED SMALL BUSINESS PROGRAM NAICS:

EDWOSB

8 (A)

SIZE STANDARD:

11. DELIVERY FOR FOB DESTINATION UNLESS BLOCK IS MARKED

SEE SCHEDULE

12. DISCOUNT TERMS

13a. THIS CONTRACT IS A RATED ORDER UNDER DPAS (15 CFR 700)

13b. RATING

14. METHOD OF SOLICITATION

RFQ IFB RFP

15. DELIVER TO

AMERICAN EMBASSY NAIROBI
U.N AVENUE GIGIRI GSO
NAIROBI KENYA

CODE

16. ADMINISTERED BY

AMERICAN EMBASSY NAIROBI
U.N AVENUE GIGIRI, P.O BOX 606,00621
ATT:GSO PROCUREMENT NAIROBI, KENYA

CODE

17a. CONTRACTOR/OFFERER

CODE

FACILITY CODE

TELEPHONE NO.

18a. PAYMENT WILL BE MADE BY

CODE

AMERICAN EMBASSY NAIROBI
U.N AVENUE GIGIRI, P.O BOX 606,00621,
NAIROBI, KENYA
ATT: FINANCIAL MANAGEMENT OFFICE

17b. CHECK IF REMITTANCE IS DIFFERENT AND PUT SUCH ADDRESS IN OFFER

18b. SUBMIT INVOICES TO ADDRESS SHOWN IN BLOCK 18a UNLESS BLOCK BELOW IS CHECKED SEE ADDENDUM

19. ITEM NO.	20. SCHEDULE OF SUPPLIES/SERVICES	21. QUANTITY	22. UNIT	23. UNIT PRICE	24. AMOUNT
	<p>REQUEST FOR QUOTATION FOR CONVECTIONAL OVEN (RFQ. NO. PR8732391)</p> <p>BASED ON THE PROVIDED SPECS.</p> <p><i>(Use Reverse and/or Attach Additional Sheets as Necessary)</i></p>	See attached specs.			

25. ACCOUNTING AND APPROPRIATION DATA

26. TOTAL AWARD AMOUNT (For Govt. Use Only)

27a. SOLICITATION INCORPORATES BY REFERENCE FAR 52.212-1, 52.212-4, FAR 52.212-3 AND 52.212-5 ARE ATTACHED. ADDENDA

ARE ARE NOT ATTACHED

27b. CONTRACT/PURCHASE ORDER INCORPORATES BY REFERENCE FAR 52.212-4. FAR 52.212-5 IS ATTACHED. ADDENDA

ARE ARE NOT ATTACHED

28. CONTRACTOR IS REQUIRED TO SIGN THIS DOCUMENT AND RETURN 2 COPIES TO ISSUING OFFICE. CONTRACTOR AGREES TO FURNISH AND DELIVER ALL ITEMS SET FORTH OR OTHERWISE IDENTIFIED ABOVE AND ON ANY ADDITIONAL SHEETS SUBJECT TO THE TERMS AND CONDITIONS SPECIFIED HEREIN.

29. AWARD OF CONTRACT: REF. _____ OFFER DATED _____ YOUR OFFER ON SOLICITATION (BLOCK 5), INCLUDING ANY ADDITIONS OR CHANGES WHICH ARE SET FORTH HEREIN, IS ACCEPTED AS TO ITEMS:

30a. SIGNATURE OF OFFEROR/CONTRACTOR

31a. UNITED STATES OF AMERICA (SIGNATURE OF CONTRACTING OFFICER)

30b. NAME AND TITLE OF SIGNER (Type or print)

30c. DATE SIGNED

31b. NAME OF CONTRACTING OFFICER (Type or print)
LANCE L POSEY

31c. DATE SIGNED



Requisition Number: PR8732391

Requisition Title: NOB CAFE OVEN

Purchase Request: PR8732391

Request Type: Requisition

Requesting Office: AMERICAN EMBASSY NAIROBI

Issued on Wed, 09 Oct, 2019

Created on Wed, 09 Oct, 2019

Vendor:

NOVENDOR

UNITED STATES

Ship To:

Department of State
 U.N. AVENUE GIGIRI; PO BOX 606,00621
 ATTN: FM-RESIDENTIAL - 1901.0
 NAIROBI
 KENYA

Deliver To:

FM/NEC

Item	Description	Part Number	Unit	Qty	Vendor Delivery	Unit Price	Extended Amount
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1	Supply convectional oven of the following ...		each	1	Fri, 08 Nov, 2019	\$0.00 USD	\$0.00 USD
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Supply convectional oven of the following specifications: Capacity: No of Meals/day 80-150. Self washing and steaming feature of Water Pressure 150-600 kpa or 0.15-0.6mpa , Power supply- Connected Load 18.6 kw. Fuse 3X32 Amp of 415V/50Hz/ Three phase. (DRY heat output 18 kw, Steam Output 18 kw). Special Features; i-Cooking Control. i-Level Control. LED Lighting .Triple glass door. Energy Consumption Display . Efficient Care Control. Five air speed. USB Port. Application - Restaurant ,Coffee Shops, Small Bakery, Banquet & Catering, Dimensions: 874mm 776mmx104mm high. Supply complete with at least 2000mm water hose with end fittings, 2000mm power cord, well sized caster wheeled rack with brakes, 1.00

Bill To:

Department of State
 UNIT 64100
 ATTN: US EMBASSY FMC
 APO, AE 09831-4100
 UNITED STATES

Funding:

Type	Percentage	Amount(Local Currency)	Amount(USD)	Details
Commodity Accounting Line	100%	\$0.00 USD	\$0.00 USD	

Total \$0.00 USD

Status: Submitted

Approvals					
Required	Status	Reason	Approver	Approved By	Date
Not Required	Ready		Saini Vikas		
Not	Ready	Approver 6: Watcher - Optional	Nairobi Watcher		