



EMBASSY OF THE
UNITED STATES OF AMERICA
P.O. BOX 606 - 00621, VILLAGE MARKET
NAIROBI, KENYA

June 3, 2020

Dear Prospective Offeror,

Subject: Request for Quotation PR9202096-TAPESTATION-TE4200-VHF LB

Enclosed is a Request for Quotation (RFQ) for purchase of **TAPESTATION-TE4200-VHF LB**. If you would like to submit a quotation, follow the instructions below and complete the required portions of the attached SF1449 document and submit it to the address shown below.

The U.S. Government intends to award a Purchase Order to a responsible company submitting an acceptable quotation at a reasonable price. The RFQ does not commit the American Embassy to make any award. The Embassy may cancel this RFQ or any part of it.

Your proposal must be submitted in two separate documents as follows;

1. RFQ. **FINANCIAL PROPOSAL**: This entails the price quotation indicating unit and total prices before VAT (*Must have the Company Letter Head or Company Stamp/ Seal including your quotation Reference Number*).
2. RFQ. **TECHNICAL PROPOSAL** (*Must not have your Letter Head or Company Stamp/Seal i.e. it should be on plain paper*). Your quotation reference number is required on this which matches the price proposal number)

This must be submitted via email on or before **June 17th 2020 at 10.00 am** addressed to

The Contracting Officer, America Embassy email NairobiGSO-bids@state.gov Copied to nambubilo@state.gov

The U.S. Government intends to award a purchase order to the responsible vendor submitting a technically acceptable quote with the lowest price, based on initial quotations without holding discussions, although we may hold discussions with companies in the competitive range if there is a need to do so. Prior to contract award, the successful offeror(s) will be required to have a DUNS number and be registered in SAM/COR through the following sites: DUNS – www.dnb.com and SAM/CCR www.sam.gov.

Direct any questions regarding this solicitation to the **Contracting Officer, Nairobi** NairobiGSO-bids@state.gov during regular business hours.

Sincerely,


Lance Posey
Contracting Officer

SOLICITATION/CONTRACT/ORDER FOR COMMERCIAL ITEMS <i>OFFEROR TO COMPLETE BLOCKS 12, 17, 23, 24, & 30</i>				1. REQUISITION NUMBER PR9202096		PAGE 1 OF 52							
2. CONTRACT NO.		3. AWARD/EFFECTIVE DATE		4. ORDER NUMBER		5. SOLICITATION NUMBER							
						6. SOLICITATION ISSUE DATE June 3, 2020							
7. FOR SOLICITATION INFORMATION CALL		a. NAME Lance Posey				b. TELEPHONE NUMBER(No collect calls) 254 (0) 20 363-6084		8. OFFER DUE DATE/ LOCAL TIME June 17 2020					
9. ISSUED BY GSO/Procurement Office U.S Embassy, P.O Box 606-00621, Village Market Nairobi				CODE <input type="text"/>		10. THIS ACQUISITION IS <input checked="" type="checkbox"/> UNRESTRICTED <input type="checkbox"/> SET ASIDE: % FOR <input type="checkbox"/> SMALL BUSINESS <input type="checkbox"/> HUBZONE SMALL BUSINESS <input type="checkbox"/> 8(A) NAICS: SIZE STD:		11. DELIVERY FOR FOB DESTINATION UNLESS BLOCK IS MARKED <input type="checkbox"/> SEE SCHEDULE <input type="checkbox"/> 13a. THIS CONTRACT IS A RATED ORDER UNDER DPAS (15 CFR 700) 13b. RATING					
						14. METHOD OF SOLICITATION <input checked="" type="checkbox"/> RFQ <input type="checkbox"/> IFB <input type="checkbox"/> RFP		12. DISCOUNT TERMS					
15. DELIVER TO U.S. EMBASSY WAREHOUSE – Nairobi, Kenya				CODE <input type="text"/>		16. ADMINISTERED BY U.S. Embassy Nairobi, Kenya							
17a. CONTRACTOR/OFFEROR		CODE <input type="text"/>		FACILITY CODE <input type="text"/>		18a. PAYMENT WILL BE MADE BY U.S. Embassy Financial Management Center Nairobi, Kenya							
TELEPHONE NO.		<input type="checkbox"/> 17b. CHECK IF REMITTANCE IS DIFFERENT AND PUT SUCH ADDRESS IN OFFER		18b. SUBMIT INVOICES TO ADDRESS SHOWN IN BLOCK 18a UNLESS BLOCK BELOW IS CHECKED <input type="checkbox"/> SEE ADDENDUM									
19. ITEM NO.		20. SCHEDULE OF SUPPLIES/SERVICES				21. QUANTITY		22. UNIT		23. UNIT PRICE		24. AMOUNT	
1		SUPPLY,INSTALLATION & COMMISSIONING OF A TAPESTATION-TE 4200-VHF LAB, NAIROBI 1 year Warrantee <small>(Use Reverse and/or Attach Additional Sheets as Necessary)</small>				1							
25. ACCOUNTING AND APPROPRIATION DATA								26. TOTAL AWARD AMOUNT (For Govt. Use Only)					
<input type="checkbox"/> 27a. SOLICITATION INCORPORATES BY REFERENCE FAR 52.212-1, 52.212-3. FAR 52.212-4 AND 52.212-5 ARE ATTACHED. ADDENDA <input checked="" type="checkbox"/> ARE <input type="checkbox"/> ARE NOT ATTACHED.													
<input type="checkbox"/> 27b. CONTRACT/PURCHASE ORDER INCORPORATES BY REFERENCE FAR 52.212-4. FAR 52.212-5 IS ATTACHED. ADDENDA <input type="checkbox"/> ARE <input type="checkbox"/> ARE NOT ATTACHED.													
<input type="checkbox"/> 28. CONTRACTOR IS REQUIRED TO SIGN THIS DOCUMENT AND RETURN COPIES TO ISSUING OFFICE. CONTRACTOR AGREES TO FURNISH AND DELIVER ALL ITEMS SET FORTH OR OTHERWISE IDENTIFIED ABOVE AND ON ANY ADDITIONAL SHEETS SUBJECT TO THE TERMS AND CONDITIONS SPECIFIED HEREIN.						<input type="checkbox"/> 29. AWARD OF CONTRACT: YOUR OFFER ON SOLICITATION (BLOCK 5), INCLUDING ANY ADDITIONS OR CHANGES WHICH ARE SET FORTH HEREIN, IS ACCEPTED AS TO ITEMS:							
30a. SIGNATURE OF OFFEROR/CONTRACTOR						31a. UNITED STATES OF AMERICA (SIGNATURE OF CONTRACTING OFFICER)							
30b. NAME AND TITLE OF SIGNER (TYPE OR PRINT)				30c. DATE SIGNED		31b. NAME OF CONTRACTING OFFICER (Type or Print)				31c. DATE SIGNED			
						Lance Posey							



Requisition Number: PR9202096

Requisition Title: MRU-SUPPLY,INSTALLA. & COMIS OF TAPESTATION -TE 4200-VHF LAB

Purchase Request: PR9202096

Request Type: Requisition

Requesting Office: AMERICAN EMBASSY NAIROBI

Issued on Wed, 03 Jun, 2020

Created on Wed, 03 Jun, 2020 by Roselyne A Obinda

Vendor:

NOVENDOR

UNITED STATES

Ship To:

Department of State
U.N. AVENUE GIGIRI; PO BOX 606,00621
ATTN: GSO-WAREHOUSE - 1901.0
NAIROBI
KENYA

Deliver To:

MRU

Item	Description	Part Number	Unit	Qty	Vendor Delivery	Unit Price	Extended Amount
1	SUPPLY,INSTALLATION & COMMISSIONING OF A ... SUPPLY,INSTALLATION & COMMISSIONING OF A TAPESTATION-TE 4200-VHF LAB, NAIROBI Agilent 4200 TapeStation system, with Laptop CAT#TE 4200 Must come with 1 year warranty		each	1	Fri, 31 Jul, 2020	\$0.00 USD	\$0.00 USD

Bill To:

Department of State

Funding:

Type	Percentage	Amount(Local Currency)	Amount(USD)	Details
Commodity Accounting Line	100%	\$0.00 USD	\$0.00 USD	

Total \$0.00 USD

Status: Submitted

Approvals

Required	Status	Reason	Approver	Approved By	Date
Not Required	Ready	Approver 6: Watcher - Optional Approver	Nairobi Watcher Group		
Required	Ready	Approver 3: Procurement Team	Nairobi Procurement Team		
Required	Pending	Approver 4: B&F	Nairobi Accounting		
Required	Pending	Approver 5: FMO	Nairobi FMO Group		